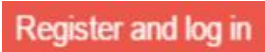



1. Access to Ubidictionary website through an IP address

Accessing the platform through one or more IP addresses is a system we conceived to grant all computers connected to a corporate or institutional body network concurrent access to the platform and to the reference works included in their subscription.

To activate this feature the firm needs to expressly notify us of all the IP addresses to be granted access; they need to be registered beforehand by the administrators of the Ubidictionary platform.

Once you receive an access notification for your IP address, you will be able to register as a corporate user and start accessing the reference works by following the procedure via the button 

Once you complete both the registration and the first access, for all subsequent access you will only need to follow the authentication procedure through the button 

L'accesso attraverso login è comunque possibile solo all'interno del range IP indicato.

Se si desidera accedere all'esterno dell'area IP occorre attivare un abbonamento "extraIP".

The Dashboard. Content and features for the registration of corporate users

2. Accessing Ubidictionary mobile App

The only way to use Ubidictionary on mobile devices is through the dedicated APPs available for download on Android and iOS stores.

To access the mobile App you need to login by using your credentials (email address and password) linked to your corporate or individual account.

A. Steps to use the Ubidictionary APP inside the institution (university / organization)

Step A1: if you have not already an activated user account, using a computer inside the institution network, you should register and insert in particular your e-mail and password.

Step A2: you download the Ubidictionary APP from Android or iOS stores.

Step A3: under the institution IP range network (please, in case you need to join the

institution's network you should ask support from its system administrator) you access the application with the e-mail and password created in Step 1.


B. Steps to use the Ubidictionary APP outside the institution (university / organization)

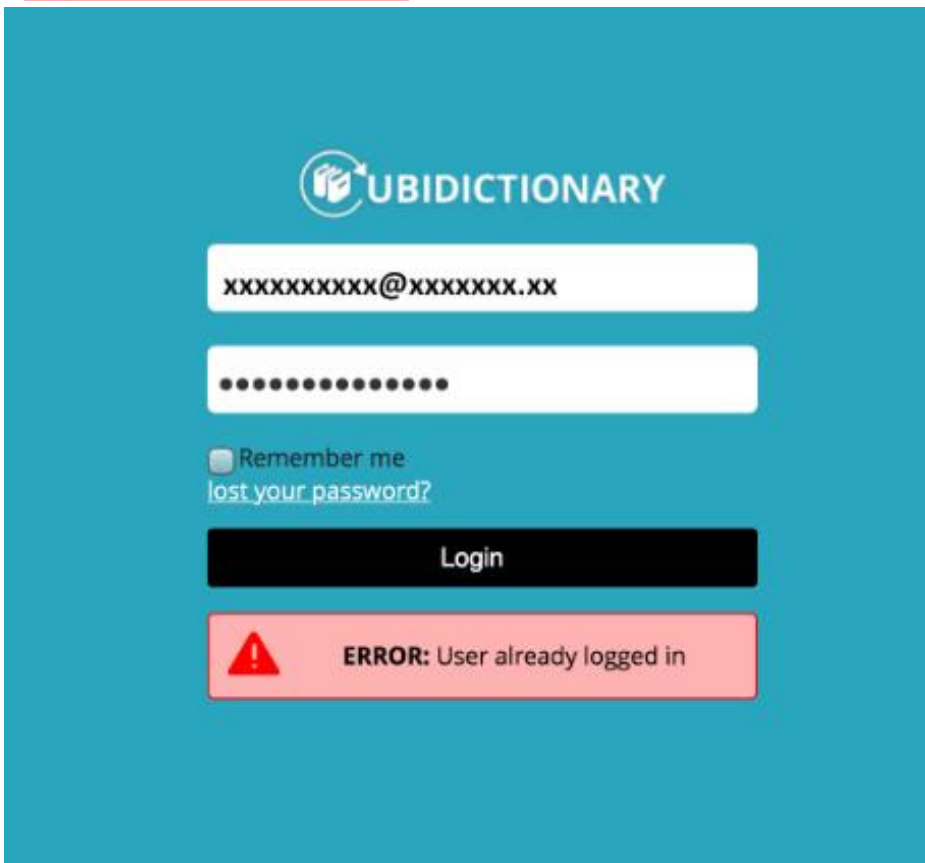
Step B1: you need to be a registered user as steps A1-A3 previously listed.

Step B2: you need to join the institution's network by setting its proxy on your device (you should ask support from its system administrator of your institution for this setting)

Step B3: in case you do not have access to the institution proxy, you should purchase the 'external APP license' (for info please contact the helpdesk: info@ubidictionary.com)

Attention: for security reasons it is not possible to concurrently access the website and the app using the same credentials. If you are already logged in the Ubidictionary website, when you attempt to log in from a mobile device the system acknowledges and reports a double connection attempt by displaying this error message

 **ERROR:** User already logged in



In this case to access the Ubidictionary app you need to logout from the Ubidictionary website and then log again into the mobile app.

3. How to retrieve your password

The screenshot shows the 'Lost your password' form on the UBIDictionary website. At the top, there is a blue header with the 'UBIDictionary' logo and a dark grey bar with a 'Login' button. Below this is a yellow information box stating: 'Info: Please enter your email address. You will receive a new password via email, that you can change at your first login.' The main form area contains a text input field labeled 'Email'. Below the input field are two buttons: a red 'Back to login' button and a white 'Get new password' button with a red border.

If you forget your password, click on "Lost your password" to start the process of automatically retrieving it.

To retrieve your password you just need to provide the email address used for registration. The system will send to that email address an email with the steps to follow in order to generate a new password.

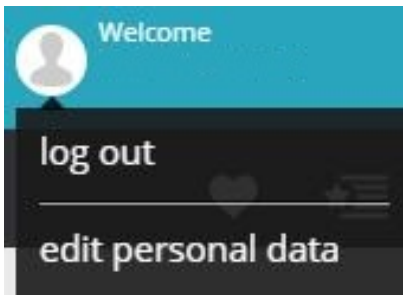


If the login details are recognised, name and surname are displayed in red in the top left corner.

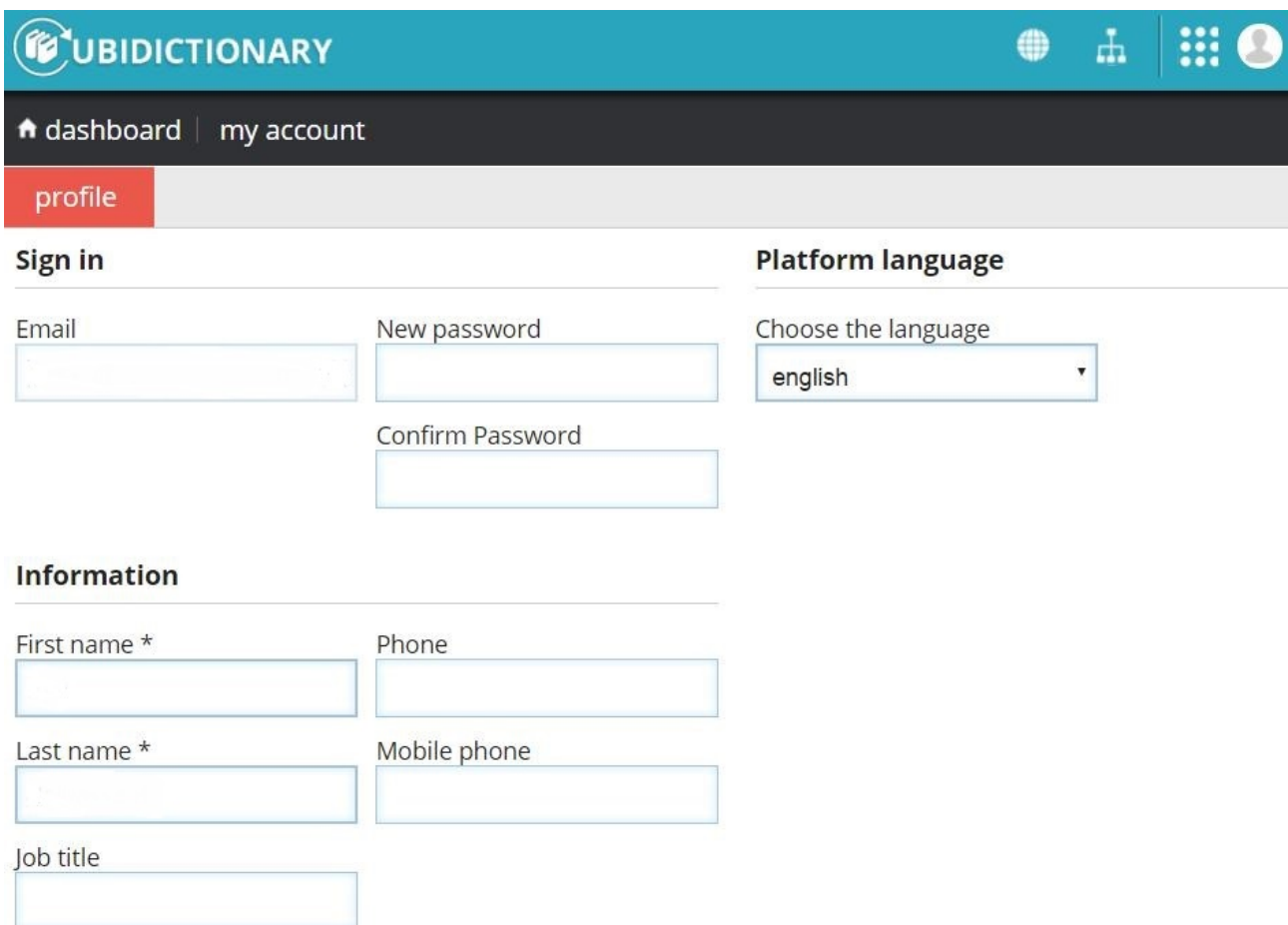
4. Personal area

By clicking on the personal area you can verify and modify your personal details, as well as log out of the system.

To log out of the system you need to click on Logout. If you would like to access the personal details page, click on Modify.



Apart from the email address, password and personal data, this page also includes the interface → Choice of language.

A screenshot of the "UBIDITIONARY" user profile page. The header is teal with the logo and navigation icons. Below the header is a dark grey bar with "dashboard" and "my account" links. A red "profile" tab is active. The page is divided into two main sections: "Sign in" and "Platform language". The "Sign in" section has fields for "Email", "New password", and "Confirm Password". The "Platform language" section has a dropdown menu set to "english". Below these is an "Information" section with fields for "First name *", "Last name *", "Job title", "Phone", and "Mobile phone".

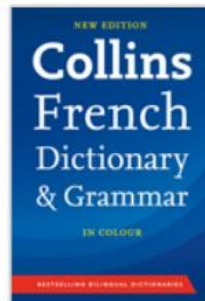
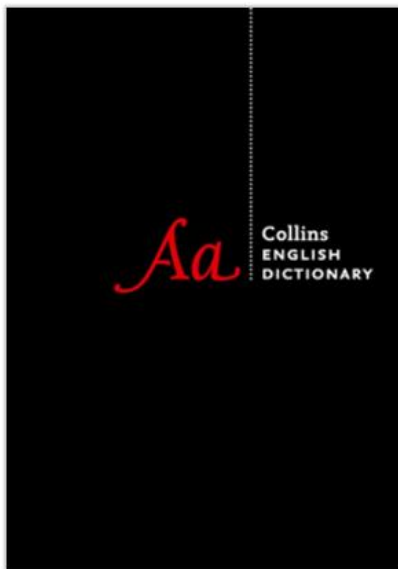
Sign in		Platform language
Email	New password	Choose the language
<input type="text"/>	<input type="text"/>	english
	Confirm Password	
	<input type="text"/>	

Information	
First name *	Phone
<input type="text"/>	<input type="text"/>
Last name *	Mobile phone
<input type="text"/>	<input type="text"/>
Job title	
<input type="text"/>	

The box top left of the dashboard displays the dictionaries that the user most frequently avails of. The system automatically zooms in the most-frequently-consulted work.

most used

Choose your most used dictionaries



By clicking on the grey horizontal bar on the left, you can visualise a list of the other works you have used.

most used

Choose your most used dictionaries



By hovering over the cover, you can visualise a pop-up window that sums up your most recent searches

✓ most used

Choose your most used dictionaries



The dashboard content area features three panels. The left panel displays the cover of the Collins English Dictionary, with the text 'Aa Collins ENGLISH DICTIONARY'. The middle panel, titled 'my recent activity', shows a clock icon, the text 'Last consult 05/23/2016', and a list of 'Recent search' terms: 'cache - authoritative - authoritativeness - gap - exile - exhile - inconvenience - basket - cart - institution - institutional body - body - *alphabet* - bill of exchange - caracal - detailed - inconvenience - inconvenience - country - people'. The right panel shows the cover of the 'Vocabolario della Lingua Latina' by Leo Castiglioni and Isidoro Barbotti.

5. Consulting a specific work

By clicking on its cover, you will access the consultation page of a specific work.

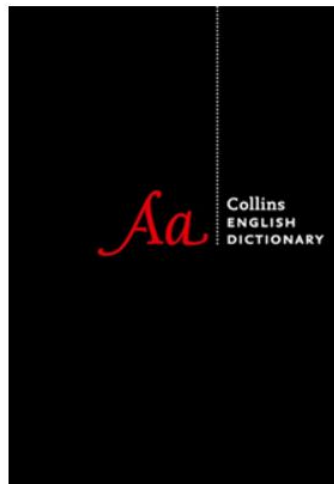
UBIDictionary EN Collins English Dictionary

change title


DICTIONARY EN Collins English Dictionary HEADWORD: value

EN Collins English Dictionary

Type a word in the search box



In this case we selected a monolingual English dictionary, Collins English Dictionary ►

By clicking on , you will activate the Change Title function, thus being able to consult another work.

bookshelf

most used
Choose your most used dictionaries

bookshelf
Choose a dictionary from your bookshelf










WOW the Word on Words, Economics & Business, l'INGLESE dell'ECONOMIA, Dizionario enciclopedico di Informatica, Pronuncia dell'inglese, ilBoch, l'ECONOMIE ET LES AFFAIRES, #TEDESCO dell'ECONOMIA, Grande Spagnolo

bookshelf Welcome

dashboard, workbook, social area, translate box, lexicon

DICTIONARY EN Collins English Dictionary HEADWORD: value

The tool bar to search a specific work includes:

1.  **The index:** it brings you to the introductory pages of the work (if existing)
2.  **The title of the selected work** that will be searched
3.  **Headword** or **Full text**, that is the field that will be searched
4.  **Save the search settings**
5.  **Start the search** (same as **Enter**)
6.  **Advanced search** on more than one field
7.  **Search history**
8.  **Workbook**, enabling you to consult previously created notes
9.  **Bookmarks**, enabling you to consult previously saved bookmarks

6. Combined search

You can use the 'combined search' to search the entire dictionary while using the same search box: it queries each field of the headword and orders the results according to their relevance.

You just need to type the word (entries, variants, inflected forms) or the phrase (prepositional or verbal phrases, examples) in the search box.

The headwords of **Zingarelli** are listed in the Results by entry (LE), inflected form (FO), phrase (LO), citations (CI), illustrations (IL), full text (TT). The headwords of **Ragazzini** are listed in the Results by entry (LE), inflected form (FO), phrase (LO), example (ES), full text (TT).

For example, if you look for the term 'bruti' in **Zingarelli**, you will find both the exact meaning of the searched inflected form (FO) and the citation (CI) by the Italian poet, Dante Alighieri.

The screenshot shows the Zingarelli dictionary interface. The search bar at the top contains 'bruto'. The left sidebar shows 'Results 11' with a list of related terms and their categories: 'bruto' (LE), 'Da bruto' (FO), 'Tu quoque, Brute, fili mi - Locuzioni latine' (LO), 'anima' (CI), 'potenziato (2)' (CI), 'abbrutire' (TT), 'brut' (TT), 'brutale' (TT), 'brutto' (TT), 'imbrutire' (TT), and 'rivedere' (TT). The main content area displays the word 'bruto' with its phonetic transcription /bruto/. Below this, it provides the etymology: '[vc. dotta, lat. *brūtu(m)*, di orig. osca, col senso primitivo di 'grave, pesante' (1282)]. The section 'A agg.' lists four meanings: 1. 'privo della ragione umana: animale, istinto bruto | inanimato, inerte: materia bruta'; 2. 'grezzo, privo di elaborazione: i fatti bruti | arte bruta, tipo di arte spontanea nata intorno al 1950, che valorizza particolarmente opere di naïf, bambini e sim...'; 3. 'brutale, animalesco, violento: forza bruta'; 4. '(chim.) formula bruta, V. formula'. The section '|| brutaménte, avv.' is defined as 'in modo bruto, da bruto'. The section 'B s. m.' lists one meaning: '1 (lett.) essere vivente privo della ragione umana'.


If you look for the term 'potatoes' in **Ragazzini**, first you will find the list of inflected forms (FO), then the phrases that include the word (LO), the examples of usage (ES) and finally, the full text matching (TT). The full text results include all other possible occurrences of the searched term.

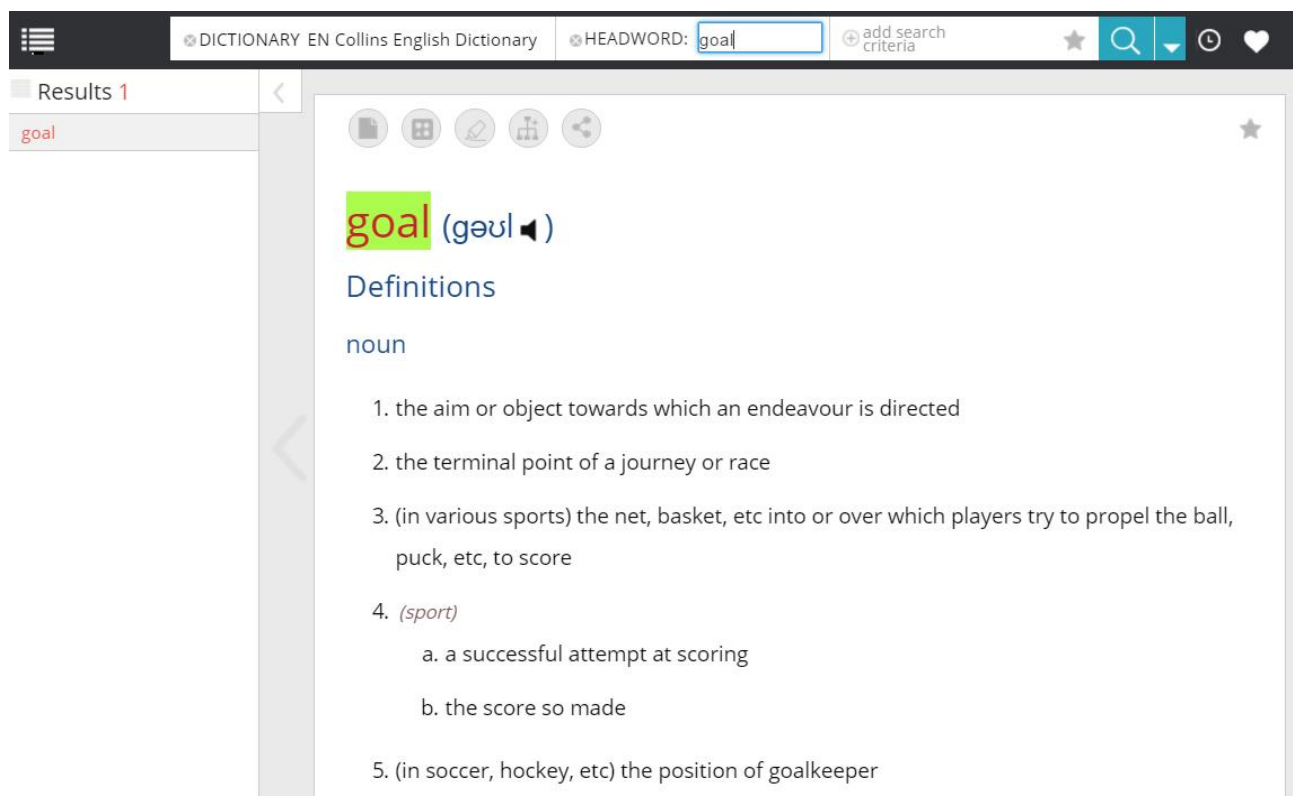
The screenshot shows the Ragazzini dictionary interface. The search bar at the top contains 'potatoes'. The left sidebar shows 'Results 55' with a list of related terms and their categories: 'potato' (FO), 'to mash' (LO), 'meat' (LO), 'potato' (LO), 'to put (1)' (LO), 'seed' (LO), 'shoestring' (LO), 'watery' (LO), 'to accompany' (ES), 'baked' (ES), 'boiled' (ES), 'to come' (ES), 'creamed' (ES), 'to dig' (ES), 'dig up' (ES), 'to do' (ES), 'done' (ES), 'filling' (ES), and 'jacket' (ES). The main content area displays the word 'potato' with its phonetic transcription /peˈteʊtəʊ/. Below this, it provides the etymology: 'n. (pl. potatoes) (bot., Solanum tuberosum) patata: roast potatoes, patate al forno; seed potatoes, patate per seme; patate da semina; baked potatoes, patate in camicia (o in giacchetta); boiled potatoes, patate lesse; mashed potatoes, purè di patate'. The section '• (zool.) potato beetle (Doryphora decemlineata)' lists several related terms: 'potato beetle', 'potato chips (USA, potato crisps)', 'patatine fritte, in confezione; «chips»', 'potato flour, fecola di patate', 'potato-head, testa di rapa; zuccone; testone', 'potato-masher, schiacciapatate', 'potato-parer (o potato-peeler), pelapatate; sbucciapatate (fig. fam.)', 'hot potato, argomento imbarazzante; patata bollente (fig.)', and 'small potatoes, inezie; quisquiglie; cosa o persona senza importanza'.

If you are looking for multi-word expressions e.g. 'walk along the river', the search results will highlight the headwords which include examples with the searched expression.

7. Searching by headword and browsing the pages you find

⊗ HEADWORD: value

After typing in the field the word to be searched, click on  or press Enter on your keyboard to start your search.



The screenshot shows a web browser window with the Collins English Dictionary. The search bar at the top contains the word 'goal'. The search results are displayed on the left side, showing 'Results 1' and the word 'goal'. The main content area on the right shows the definition for 'goal' (gəʊl) as a noun. The word 'goal' is highlighted in green. The definitions are listed as follows:

- 1. the aim or object towards which an endeavour is directed
- 2. the terminal point of a journey or race
- 3. (in various sports) the net, basket, etc into or over which players try to propel the ball, puck, etc, to score
- 4. (*sport*)
 - a. a successful attempt at scoring
 - b. the score so made
- 5. (in soccer, hockey, etc) the position of goalkeeper

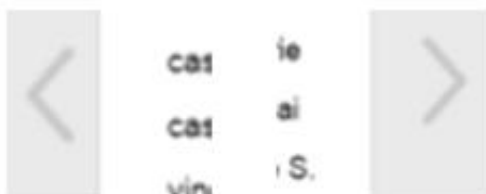
The following example displays the search of the headword 'visionary' and how the relevant entry is visualised.

The screenshot shows the Collins English Dictionary interface. The search bar at the top contains the word 'visionary'. The results section on the left shows 'Results 1' and 'visionary'. The main content area displays the word 'visionary' with its phonetic transcription ('vɪʒənəri'). Below the word, the section 'Definitions' is shown, followed by the part of speech 'adjective'. There are five numbered definitions:

1. marked by vision or foresight
⇒ a visionary leader
2. incapable of being realized or effected; unrealistic
3. (of people) characterized by idealistic or radical ideas, esp impractical ones
4. given to having visions
5. of, of the nature of, or seen in visions

 Below the definitions, the part of speech 'noun' is listed, followed by the word forms: (plural) -aries.

If more than one entry is linked to the word you are searching, you can select and access your preferred one from the result list



The arrows located next to the entry that has been found or that has been selected to be consulted, allow you to browse in alphabetical order the words of the dictionary (coming before and after your search result).

8. Use of logical operators and wildcard characters

You can use them in all your searches.

Table of available wildcard characters:

Wildcard character	Example	Explanation
* Asterisk	appreciat*	It equals to some arbitrary string of characters (more than one, one, none). It can be used more than once in any position within a word, also in combination with a question mark. Searching for an asterisk alone is not allowed.
? Question mark	advis?, ?? clude, ??clu*	It equals to one only arbitrary character. It can be used more than once and in any position within a word.

Table of the available logical operators:

Logical operator	Example	Explanation
OR (also .o)	friend OR foe, house OR church	It searches for entries that include either of the two headwords separated by the operator.
AND (also .e)	friend AND foe, house AND church	It searches for entries that include both headwords separated by the operator.
NEAR (also .v)	friend NEAR foe, house NEAR church	It searches for entries that include both headwords separated by the operator, but with no more than 5 words in between.
NOT	friend NOT foe, house NOT church	It searches for entries that

(also .n)		include the first headword but NOT the second.
Several logical operators	house OR church OR father, house AND church AND father, house NOT church NOT father, house NEAR church AND house NEAR chiesa, house AND church OR father, house OR church AND father	You can combine more than one operator in the same search. They will be applied in the following order: NEAR, AND, NOT, OR.

- (1) You cannot use any brackets in your search
(2) You cannot use the exclamation mark (!)

Example of how to expand a search by using the asterisk

⊗ HEADWORD:

⊗ FULLTEXT:

The asterisk logical operator needs to be typed before and after the search string and works as a wildcard: you can use it to start a search that will enable you to find and browse all the headwords – or all the entries, if you are using the full text search – in the reference work that include the stem (i.e. the part) of the search word.

DICTIONARY EN Collins English Dictionary HEADWORD: *alphabet*

Results 8

- alphabet
- alphabetical or alphabetic
- alphabetize or alphabetise
- analphabetic
- International Phonetic Alphabet
- Latin alphabet
- phonetic alphabet
- Roman alphabet

alphabet (ˈælfəˌbet ◀)

Definitions

noun

1. a set of letters or other signs used in a writing system, usually arranged in a fixed order, each letter or sign being used to represent one or sometimes more than one phoneme in the language being transcribed
2. any set of symbols or characters, esp one representing sounds of speech
3. basic principles or rudiments, as of a subject

Word origin

C15: from Late Latin *alphabētum*, from Greek *alphabētos*, from the first two letters of the Greek *alphabet*; see ALPHA, BETA

DICTIONARY EN Collins English Dictionary FULLTEXT: *alphabet*

Results 8

- alphabet
- alphabetical or alphabetic
- alphabetize or alphabetise
- analphabetic
- International Phonetic Alphabet
- Latin alphabet
- phonetic alphabet
- Roman alphabet

alphabetical (ˌælfəˈbetɪkəl ◀) or **alphabetic**

Definitions

adjective

1. in the conventional order of the letters or symbols of an **alphabet**
2. of, characterized by, or expressed by an **alphabet**

Derived forms

alpha betically *adverb*

DICTONARY EN Collins English Dictionary FULLTEXT: ★ 🔍 ⌚ ❤️
 HEADWORD: value

Results 147

- a or A
- ABC (1)
- abecedarian
- ack-ack
- ack-emma
- aleph
- aleph-bet or aleph-beis
- algebra
- allograph
- alpha
- alphabet
- alphabetical or alphabetic
- alphabetize or alphabetise
- alphanumeric or alphameric
- analphabetic
- Arabic
- ash (3)

a or A (eɪ)

Definitions

noun

Word forms: (plural) **a's, A's, As**

- the first letter and first vowel of the modern English **alphabet**
- any of several speech sounds represented by this letter, in English as in *take, bag, calm, shortage, or cobra*
- Also called: **alpha** the first in a series, esp the highest grade or mark, as in an examination
- from A to Z

9. Searching for the same entry in another dictionary

DICTONARY IT-EN / EN-IT Il Ragazzini 2016 SECTION: all HEADWORD: + add search criteria ★ 🔍 ⌚ ❤️

Results 1

- visionary

All dictionaries
 IT Io Zingarelli 2016
 IT Il Tommaseo
 IT Il grande dizionario dei Sinonimi e Contrari
 IT Dizionario Analogico della Lingua Italiana
 IT Il Grande dizionario dei proverbi italiani
 IT Il dizionario delle collocazioni
 IT L'Enciclopedia Zanichelli
 IT-EN / EN-IT Il Ragazzini 2016
 IT-EN / EN-IT Il nuovo Inglese Tecnico e Scientifico

viʒənəri

or foresight

- incapable of being realized or effected; unrealistic
- (of people) characterized by idealistic or radical ideas, esp impractical ones
- given to having visions
- of, of the nature of, or seen in visions

noun

Word forms: (plural) **-aries**

To run the same search on another available reference work, you can select its title from the drop-down menu that appears by clicking on the title of the dictionary you are using.

The picture shows how by pressing Enter you can browse the entry 'visionary' in a bilingual dictionary.

10. Concurrent search in other dictionaries of words included in the entry

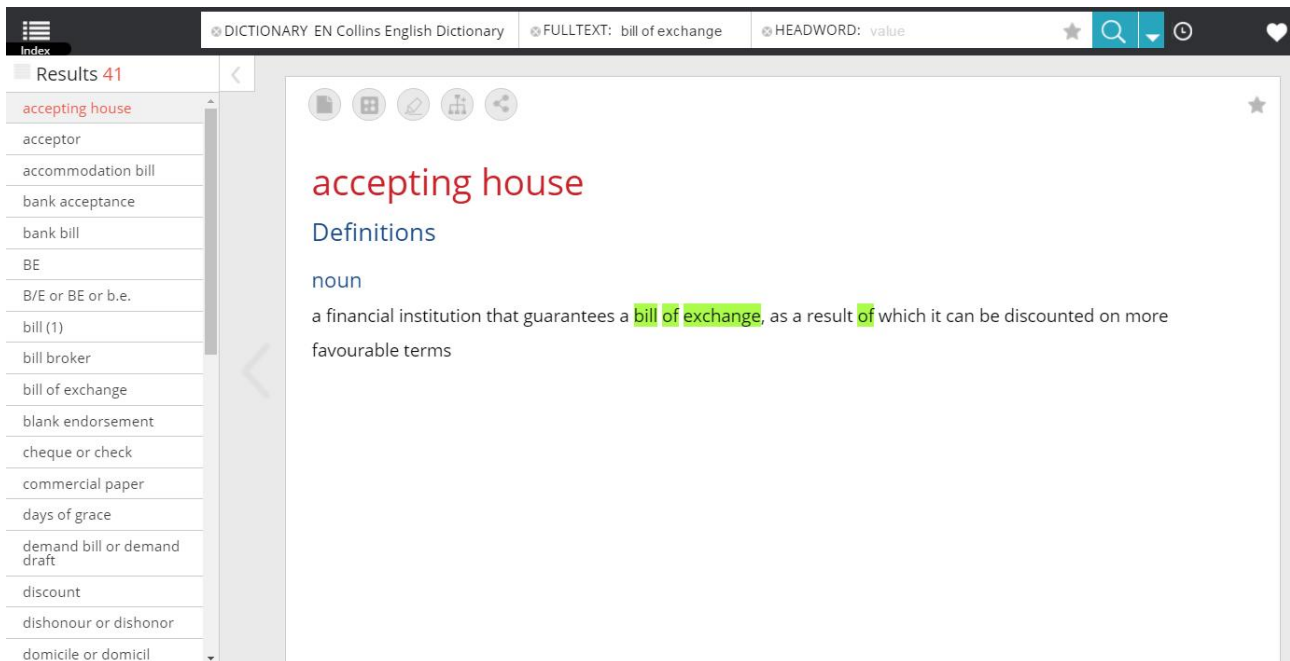
The screenshot shows a dictionary interface for the word 'visionary'. The word is highlighted in green. Below it, the phonetic transcription ('vɪʒənəri) is shown. The word is classified as an adjective and a noun. A search overlay is active, showing a search for 'foresight' in various dictionaries. The overlay includes a search bar with 'foresight' entered, a search button, and a list of dictionaries: IT-EN / EN-IT II Ragazzini 2016, IT-EN / EN-IT II nuovo Inglese Tecnico e Scientifico, EN Collins English Dictionary, EN-FR / FR-EN Collins French Dictionary & Grammar, EN-PT / PT-EN Collins Portuguese Dictionary and Grammar, and EN-ES / ES-EN Collins Spanish Dictionary. The search results for 'foresight' are displayed, including its pronunciation /'fɔːsaɪt/ and several definitions in Italian.

11. Full text search within the entry

The screenshot shows a search interface with a search bar containing the word 'value'. Below the search bar, a dropdown menu is open, showing two options: 'FULLTEXT' and 'COMPLEX'. The 'FULLTEXT' option is currently selected.

Hovering over HEADWORD you can switch to the FULL TEXT mode, more helpful if you are looking for an expression formed by more than one word.

By using the FULL TEXT mode to broaden your search, you can visualise and examine all the entries that include the expression.



The "add search criteria" function allows you to run a search combining the mode "HEADWORD" and the mode "FULL TEXT". The picture shows that the search outcome also lists all the other entries that include the further search criterion.



Results 1

exchange

exchange (ɪks'tʃeɪndʒ)

Definitions


verb

- (tr) to give up, part with, or transfer (one thing) for an equivalent
⇒ to exchange gifts ⇒ to exchange francs for dollars
- (tr) to give and receive (information, ideas, etc); interchange
- (tr) to replace (one thing) with another, esp to replace unsatisfactory goods
- to transfer or hand over (goods) in return for the equivalent value in kind rather than in money; barter; trade
- (tr) (chess) to capture and surrender (pieces, usually of the same value) in a single sequence of moves

noun

- the act or process of exchanging
- a. anything given or received as an equivalent, replacement, or substitute for something else

12. Advanced search in specific entry fields

By clicking on  you will open the advanced search window with the same settings of your last simple search; the picture shows the full text search of the expression 'bill of exchange'.

Results 41

accepting house

acceptor

accommodation bill

bank acceptance

bank bill

BE

B/E or BE or b.e.

bill (1)

bill broker

bill of exchange

Headword: insert text

Fulltext: bill of exchange

Definition: insert text

Etymology: insert text

Examples and phrases: insert text

Inflected forms: insert text

Idioms: insert text

General subject: -- choose value --

Part of Speech: -- choose value --

Subject: -- choose value --

Register: -- choose value --

Usage notes: -- choose value --

Reset Search

a financial institution that guarantees a bill of exchange, as a result of which it can be discounted on more favourable terms

By filling in the fields to narrow down your search, the results will include the instances of use of the expression you are looking for, filtered according to the following criteria:

Definition

- Etymology
- Examples and phrases
- Inflected forms
- Idioms
- General topic
- Part of speech
- Topic
- Specialist fields
- Usage notes

E.g. by limiting the search to the entries relevant to the topic 'commerce', you narrow down the results to the usage relevant to that very field.

DICTIONARY EN Collins English Dictionary FULLTEXT: bill of exchange HEADWORD: value

Headword insert text	Fulltext bill of exchange	Definition insert text	Etymology insert text
Examples and phrases insert text	Inflected forms insert text	Idioms insert text	General subject -- choose value --
Part of Speech -- choose value --	Subject commerce	Register -- choose value --	Usage notes -- choose value --

Reset Search

Depending on the width of the reference work and the category of the entry components, the advanced search enables you to identify specific uses of an expression. The picture shows the search of the phrase 'bill of exchange' in a bilingual dictionary to double check its use and translation.

The system provides two solutions, both of them highly flexible to match the translation needed for that expression.

DICTIONARY IT-EN / EN-IT II Ragazzini 2016 SECTION: all FULLTEXT: bill of exchange ★ 🔍

HEADWORD: value ⋮

Section all	Headword insert text	Fulltext bill of exchange	Translation insert text
Idioms bill of exchange	Translations of idioms insert text	Examples and phrases insert text	Translations of examples insert text
False friends insert text	Inflected forms insert text	Illustrations insert text	Synonyms insert text
Antonyms insert text	Government insert text	Part of Speech -- choose value --	Specialist fields -- choose value --
Culture notes -- choose value --	Usage notes -- choose value --	WordWatch -- choose value --	

Reset Search

Once you have run the search, the three dots on the search bar show that there are some advanced search criteria being used.

DICTIONARY IT-EN / EN-IT II Ragazzini 2016 SECTION: all FULLTEXT: bill of exchange HEADWORD: value ⋮ ★ 🔍 🏠 ❤️

Results 3

- EN guarantor
- EN money
- EN second

lexicon

Sezione *Inglese-Italiano*

Tavole di flessione: [guarantor, n.](#)

guarantor /ˈɡærəntɔːr/

n.

(leg.) garante; mallevadore; mallevadrice; fideiussore

- the guarantor of a bill of exchange, l'avallante d'una cambiale.

13. Visualizing a single entry – Work tools on a single entry

Once you have found a word, the window of the entry will display some tools useful for study or translation purposes.

DICTIONARY EN Collins English Dictionary HEADWORD: caracal add search criteria

caracal (ˈkærəˌkæl)

Definitions

noun

1. Also called: **desert lynx** a lynxlike feline mammal, *Lynx caracal*, inhabiting deserts of N Africa and S Asia, having long legs, a smooth coat of reddish fur, and black-tufted ears
2. the fur of this animal


Word origin


C18: from French, from Turkish *kara kûlāk*, literally: black ear

14. Work tools on a single entry

1. Notes
2. Multimedia resources
3. Highlighting
4. Lexicon
5. Sharing
6. Bookmark

15. Adding a note to the entry

By clicking on this icon  you will open a window that allows you to edit the title and content of a personal note that will be added to the page of the entry.

By clicking on this icon  you can also share the same note with your own team

The screenshot shows a web browser window displaying a dictionary entry for 'caracal'. The browser's address bar shows 'DICTIONARY EN Collins English Dictionary' and 'HEADWORD: caracal'. A search bar contains 'add search criteria'. A note window is open over the entry, titled 'note' with a 'close' button. The note contains the text: 'In the scientific domain "caracal" can be translated with the same term; in a divulgative text can be translated with "desert lynx"'. Below the note, the dictionary entry for 'caracal' is visible, including the text: '...inhabiting deserts of N Africa and S Asia, having long legs, a smooth coat of reddish fur, and black-tufted ears' and '2. the fur of this animal'. The entry also includes a 'Word origin' section: 'C18: from French, from Turkish *kara k̄ulāk*, literally: black ear'.

The note attached to the page of an entry is an essential tool both for the translator, who can therefore keep track of his/her choices, and for the student, who will memorise the ideas and the terminology. The note in the picture shows that the English term 'caracal' has two possible translations in Italian.

16. Adding multimedia resources to the entry

DICTIONARY EN Collins English Dictionary HEADWORD: caracal add search criteria

multimedia

http://

Insert a description

Reset Save **caracal**, inhabiting deserts of N Africa and S Asia,

having long legs, a smooth coat of reddish fur, and black-tufted ears

2. the fur of this animal

Word origin

C18: from French, from Turkish *kara külāk*, literally: black ear

17. Visualising video resources



By clicking on the link, a new window will open with the saved video or picture (in this case a Smithsonian Channel documentary on caracal).

18. Highlighting



By clicking on the highlighting icon , you will be able to select the segment of text you want to highlight by left clicking and keeping it pressed.

The screenshot shows a browser window with a dictionary entry for "insider dealing or insider trading". The browser's address bar shows "DICTIONARY EN Collins English Dictionary", "FULLTEXT: insider trading", and "HEADWORD: value". The dictionary entry itself has a task bar at the top with icons for document, grid, pencil, share, and star. The main text "insider dealing or insider trading" has "insider dealing" and "insider trading" highlighted in green. Below this is the section "Definitions" with the word "noun" and a definition: "dealing in company securities on a recognized stock exchange, with a view to making a profit or avoiding a loss, by a person who has confidential information about the securities that, if generally known, would affect their price. Its practice by those connected with a company is illegal". The "Derived forms" section lists "insider dealer, insider trader" as a noun. The browser window has left and right navigation arrows.


When you release the left click, the text is highlighted and linked to the task bar that allows you to manage and refine the highlighting on one or more than one text strings

DICTIONARY EN Collins English Dictionary FULLTEXT: insider trading HEADWORD: value

insider dealing or **insider trading**

Definitions

noun

dealing in co  stock exchange, with a view to making a profit or avoiding a loss, by a person who has **confidential information** about the securities that, if generally known, would affect their price. Its practice by those connected with a company is illegal

Derived forms

insider dealer, **insider** trader noun



Choose highlighting colour



Add a note → Add a note to the entry of the reference work



Add a multimedia link → Add multimedia resources



Share selected text




Delete highlighting and remove notes and multimedia links.

19. Adding an entry accessed in the Lexicon

Creating a lexicon is possible for both the single-user and the multi-user subscriptions: the user working in a team will use this function to increase and modify the corporate lexicon; the user with an individual licence will create his/her own personal lexicon.



After clicking on the lexicon icon , the system creates a page with the same content as the original entry.

The screenshot shows a mobile application interface for a dictionary. At the top, there is a dark navigation bar with the text "DICTIONARY EN Collins English Dictionary" and "FULLTEXT: pet". To the right of this bar are icons for a star, a search magnifying glass, and a refresh/clock icon. Below the navigation bar is a toolbar with several icons, including a document, a grid, a pencil, a magnifying glass, and a share icon. A black button labeled "lexicon" is positioned over the toolbar. The main content area displays the dictionary entry for "pet (1) (pɛt)". The word "pet" is highlighted in green, and "(1)" is in red. Below the word is the section "Definitions" and the word class "noun". There are two numbered definitions: "1. a tame animal kept in a household for companionship, amusement, etc" and "2. a person who is fondly indulged; favourite". Below the second definition is a blue arrow pointing to the text "teacher's pet", where "pet" is highlighted in green. Below the definitions is the section "adjective". There are three numbered definitions: "3. kept as a pet" (with "pet" highlighted in green), "4. of or for pet animals" (with "pet" highlighted in green), and "5. particularly cherished; favourite". Below the third definition is a blue arrow pointing to the text "a pet dog", where "pet" is highlighted in green. Below the fourth definition is a blue arrow pointing to the text "pet food", where "pet" is highlighted in green. Below the fifth definition is a blue arrow pointing to the text "a pet theory" and "a pet hatred", where "pet" is highlighted in green in both phrases. The interface also features left and right navigation arrows on the sides of the main content area.

Once it has been created, the lexicon entry can be modified and adapted to your personal needs.

In this case, from the wide entry pet (1) we chose the specific phrase 'pet therapy' and we added title, tag and word category as described in → Creation of a Lexicon.

DICTIONARY EN Collins English Dictionary FULLTEXT: pet HEADWORD: value ★ 🔍 ⌵ ⌚

« Back to results

Select a word and use right click to consult dictionaries

Add title

B ***I*** **U** H1 H2 H3

pet (1) (pɛt ◀)

Definitions

noun

1. a tame animal kept in a household for companionship, amusement, etc
2. a person who is fondly indulged; favourite
⇒ teacher's pet

adjective

3. kept as a pet
⇒ a pet dog
4. of or for pet animals
⇒ pet food
5. particularly cherished; favourite
⇒ a pet theory ⇒ a pet hatred

Add tags

Type of term
Definition ▾

Reset (✕) Save (✓)

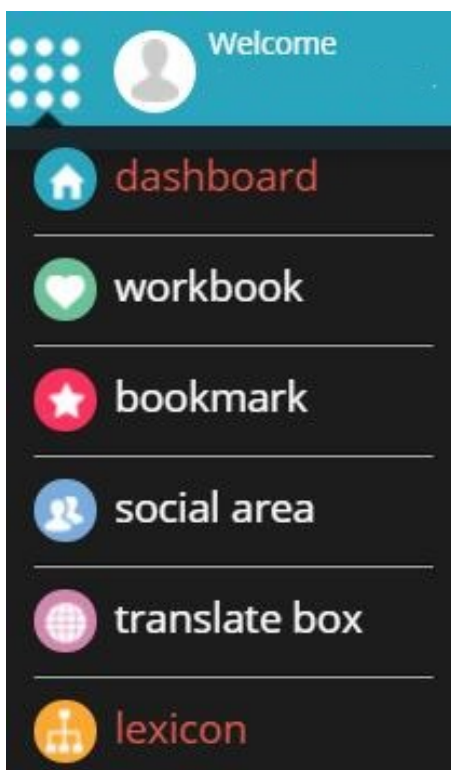
20. Creation of a Lexicon

With the Lexicon you can create and manage a corporate dictionary by introducing glossaries and specific terminology, by sharing meanings and the specific usage of technical terms to ensure clear and effective communication within your work group.

dashboard lexicon		add term in lexicon	Search
71 words saved in company lexicon show only the terms entered by you			
AGL (airfield ground lighting)	Type of term: definition	TAG: restauro documenti grafici lessico_aeroportuale	History Sam H. Minelli ABC Lexicon Manager
AGL (airfield ground lighting)	Type of term: definition	TAG: lessico_aeroportuale	History Enrico --
Amendement arte e cultura	Type of term: definition	TAG: arte	History Sam H. Minelli ABC Lexicon Manager
amendment	Type of term: definition	TAG:	History Sam H. Minelli ABC Lexicon Manager
amendment	Type of term: definition	TAG:	History Sam H. Minelli ABC Lexicon Manager
			History



In the upper menu the diagram symbol will bring you to the Lexicon area.



To create a personal lexicon entry, click on the red button "Add a word to the Lexicon"

dashboard lexicon		add term in lexicon	Search
71 words saved in company lexicon show only the terms entered by you			
AGL (airfield ground lighting)	Type of term: definition	TAG: restauro documenti grafici Lessico_aeroportuale	History Sam H. Minelli ABC Lexicon Manager
AGL (airfield ground lighting)	Type of term: definition	TAG: Lessico_aeroportuale	History Enrico --
Amendement arte e cultura	Type of term: definition	TAG: arte	History Sam H. Minelli ABC Lexicon Manager

To create an entry: 1. Type the entry - 2. Add some tags - 3. Select the entry category - 4. Add the explanation - 5. Click on Save

dashboard | lexicon | edit term Back to lexicon archive

Select a word and use right click to consult dictionaries

1 AGL (airfield ground lighting) 2

Add tags
 restauro documenti grafici
 Lessico_aeroportuale

Type of term
 3 Definition

4
 ENG: **AGL** (airfield ground lighting)
 ITA: **AVL** (aiuti visivi luminosi)
 RUS: АНО (аэронавигационные огни)
aggiunta e modifica del lemma

5
 Cancel Save
 View term

dashboard | lexicon | edit term Back to lexicon archive

Select a word and use right click to consult dictionaries

AGL (airfield ground lighting)

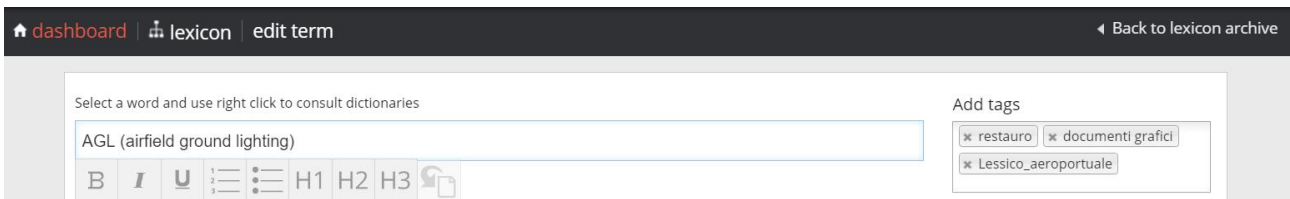
Add tags
 restauro documenti grafici
 Lessico_aeroportuale

Type of term
 Definition

Cancel Save
 View term

ENG: **AGL** (airfield ground lighting)
 ITA: **AVL** (aiuti visivi luminosi)
 RUS: АНО (аэронавигационные огни)
aggiunta e modifica del lemma

Once the entry is complete, click on "Go back to the Lexicon Archive"



The entry will be displayed among the entries I created.

NOTES ON THE LEXICON STRUCTURE: The Lexicon follows an alphabetical order by number and by letter. Please note that the numbers in this sequence will be ordered as 1,11,2, according to the first character of each entry. The sequence 1, 2, 11 would be based on numerical value and would therefore be incorrect.

Term	Type	Tags	History
AGL (airfield ground lighting)	Type of term: definition	restauro, documenti grafici, Lessico_aeroportuale	Sam H. Minelli (ABC Lexicon Manager)
AGL (airfield ground lighting)	Type of term: definition	Lessico_aeroportuale	Enrico --
Amendement arte e cultura	Type of term: definition	arte	Sam H. Minelli (ABC Lexicon Manager)
amendment	Type of term: definition		Sam H. Minelli (ABC Lexicon Manager)
amendment	Type of term: definition		Sam H. Minelli (ABC Lexicon Manager)


21. The Workbook: editing the notes and managing the list

workbook


Write and consult notes and comments

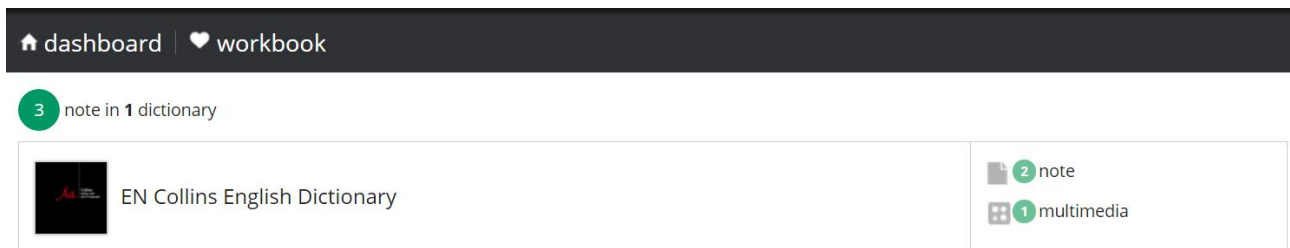


The Workbook collects and gives access to all the notes created through the commands associated to the consultation pages.

You can reach the Workbook page from the dashboard by clicking on the symbol in the picture on the left 


When you are not on the dashboard, you can reach the Workbook page directly through the second headword of the general menu.


In the case shown in the picture, the workbook is visualised along with the note created on the entry 'peoples /country' in the monolingual English dictionary: by clicking on  **2** note, you can expand the list and the details of the notes you have created.




home dashboard | heart workbook

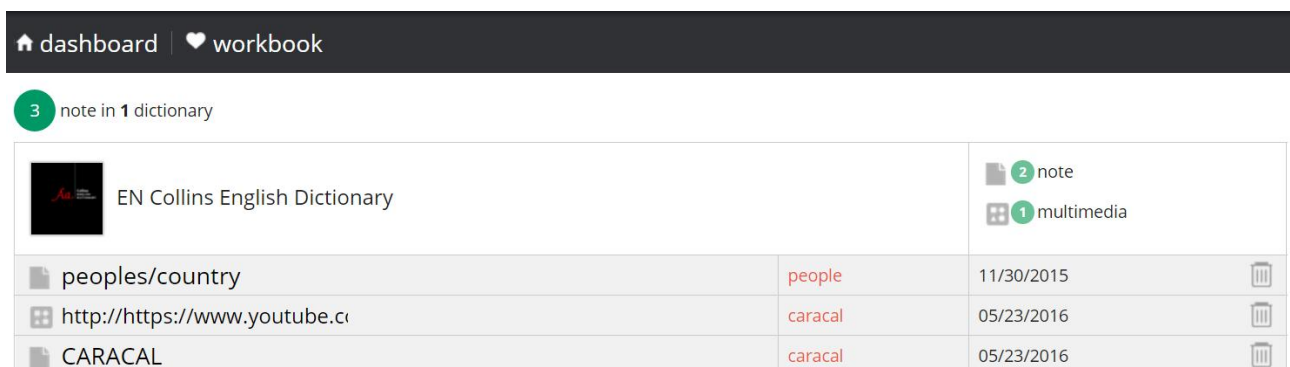
3 note in 1 dictionary

 EN Collins English Dictionary

 **2** note


 **1** multimedia


By clicking on the entry (e.g. peoples /country), you will open the note you have previously created.










home dashboard | heart workbook

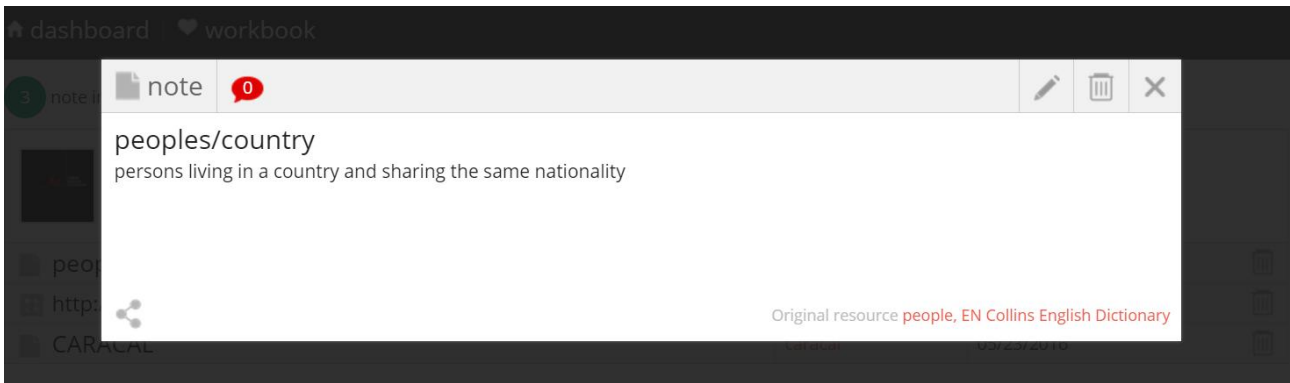
3 note in 1 dictionary


 EN Collins English Dictionary

 **2** note


 **1** multimedia

 peoples/country	people	11/30/2015	
 http://https://www.youtube.c	caracal	05/23/2016	
 CARACAL	caracal	05/23/2016	



By clicking on the pencil icon  you will open the editing window to edit the note. Maybe only to add a full stop at the end of it, as shown in the picture.

By clicking on "Save", the change will be final.

The bin icon  deletes the note from the workbook after asking you to confirm your choice.


22. How to use the Bookmarks

bookmark

Bookmark terms and add search paths



9

Due to their general functionalities, the Bookmark feature and area are close to a "Favourite Archive" and are marked by a star 

They allow you to save and manage in a customizable archive the single pages and the search paths of the entries you accessed.

The archive area is accessible from the dashboard and the general menu by clicking on the star icon (pictures on the right and on the left), and you can also access it at any time by clicking on the icon on the toolbar of the consultation screen.

home dashboard | star bookmark

0 bookmark in headword List Tree

1 bookmark search in 35 dictionary of your bookshelf

General

- voisin d'en face
- New folder

name

add new folder delete

23. Translation: understanding the text in its original language.

translate box

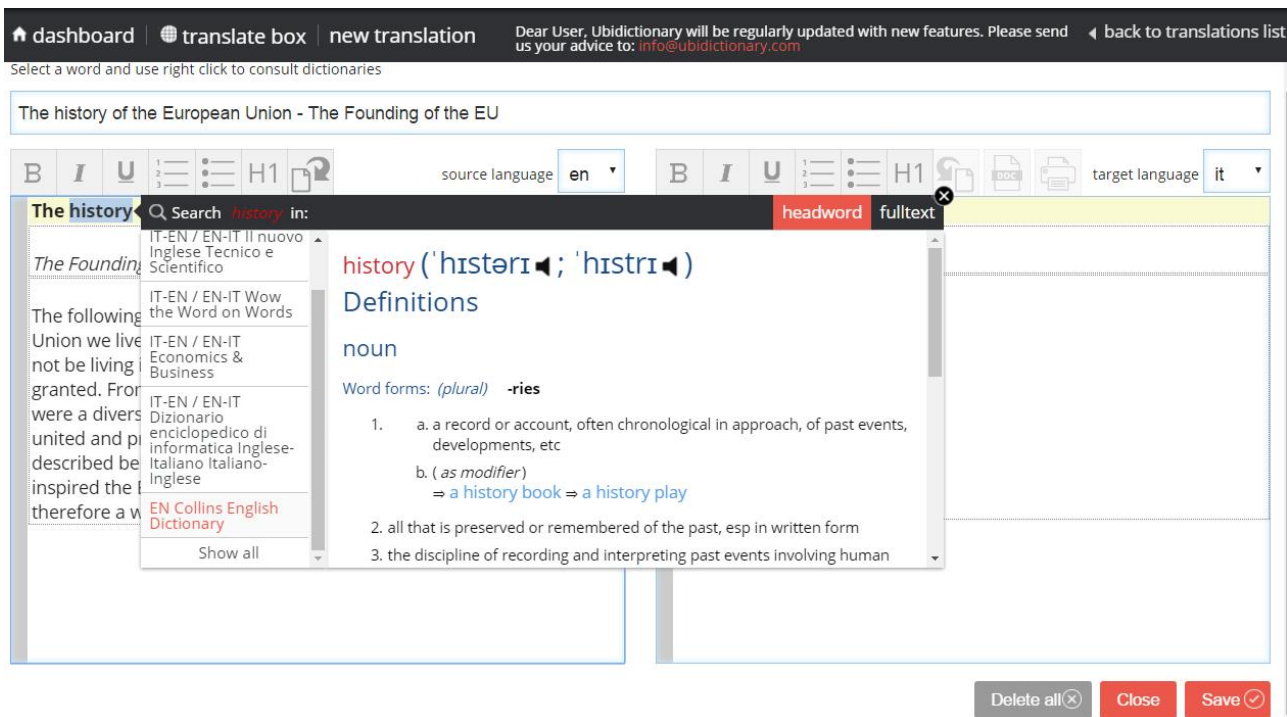
Use dictionaries to translate and create texts



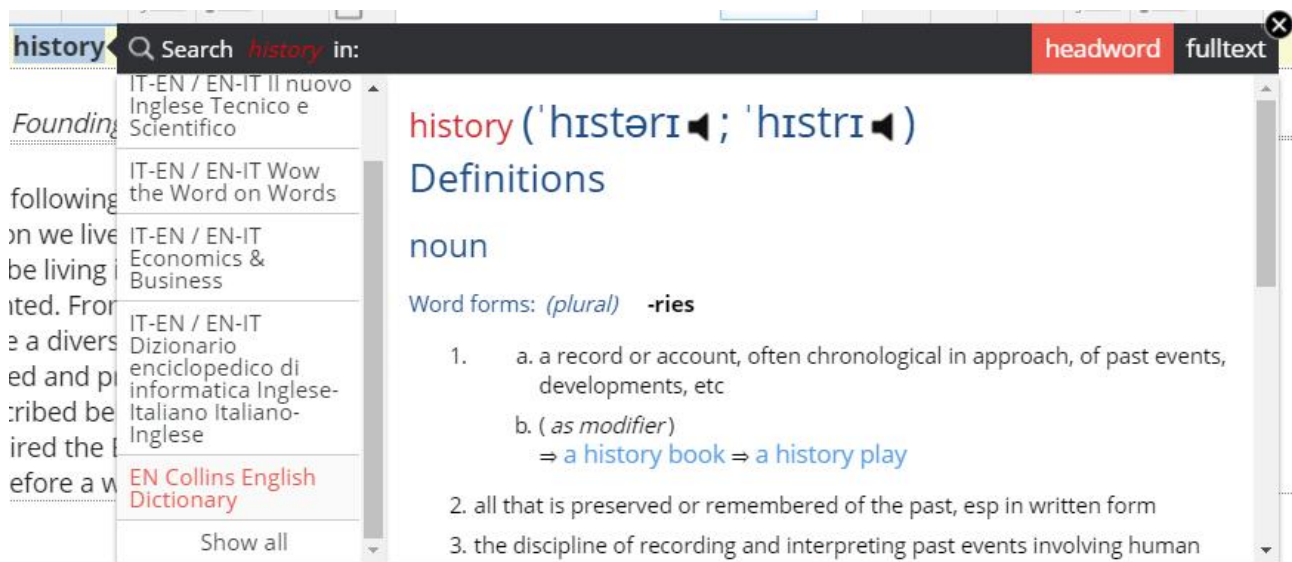
11

The translation process usually starts by carefully reading and understanding the text in its original language.

This simple example shows how we clicked twice on the word 'history' in order to select it.



Then we right clicked on the same word ('history') to open the Concurrent Search window.



The Concurrent Search window is set to look up the entry (headword) that is the word exactly as it is written in the dictionary. The dictionary we chose is the English monolingual dictionary: the translation usually starts by exactly understanding the context in the original language. In this case the example is obvious, since 'history' does not generate any particular comprehension problem as to its meaning and translation.

The word 'visionary' is a more interesting case. The example, 'a visionary leader', proves that we are talking about people 'marked by vision or foresight'.

Select a word and use right click to consult dictionaries

The history of the European Union - The Founding of the EU

B I U [bulleted list] [title line] H1 [Word on Words]
source language **en**

B I U [bulleted list] [title line] H1 [Word on Words]
target language **it**

The history of the European Union

The Founding Fathers of the EU

The following **visionary** Union we live in today. Without their energy and motivation we would not be living in the sphere of peace and stability that we take for granted. From resistance fighters to lawyers, the founding fathers were a diverse group of people who held the same ideals: a peaceful, united and prosperous Europe. Beyond the founding fathers described below, many others have worked tirelessly towards and inspired the European project. This section on the founding fathers is therefore a work in progress.

SOURCE: http://europa.eu/about-eu/eu-history/index_en.htm

Search **visionary** in:

IT-EN / EN-IT Il Ragazzini 2016

EN Collins English Dictionary

Show all

visionary (ˈvɪʒənəri ◀)

Definitions

adjective

- marked by vision or foresight
⇒ a **visionary leader**
- Incapable of being realized or effected; unrealistic
- (of people) characterized by idealistic or radical ideas, esp impractical ones
- given to having visions
- of, of the nature of, or seen in visions

noun

Delete all Close Save

By clicking on Fulltext you can start a full text search in the reference works. It is a wide search that will generate numerous results. For this reason, it is better to run the search on a couple of words or on uncommon words.

Select a word and use right click

The history of the European Union

B I U [bulleted list] [title line] H1 [Word on Words]
source language **en**

The history of the European Union

The Founding Fathers of the EU

The following **visionary** Union we live in today. Without their energy and motivation we would not be living in the sphere of peace and stability that we take for granted. From resistance fighters to lawyers, the founding fathers were a diverse group of people who held the same ideals: a peaceful, united and prosperous Europe. Beyond the founding fathers described below, many others have worked tirelessly towards and inspired the European project. This section on the founding fathers is therefore a work in progress.

SOURCE: http://europa.eu/about-eu/eu-history/index_en.htm

IT-EN / EN-IT Il Ragazzini 2016

EN Collins English Dictionary

Show all

Blake (bleɪk ◀)

Definitions

noun

William, 1757-1827, English poet, painter, engraver, and mystic. His literary works include *Songs of Innocence* (1789) and *Songs of Experience* (1794), *The Marriage of Heaven and Hell* (1793), and *Jerusalem* (1820). His chief works in the visual arts include engravings of a **visionary** nature, such as the illustrations for *Milton* (1804) and *Newton* (1805).

headword fulltext

B I U [bulleted list] [title line] H1 [Word on Words]
target language **it**

visione europea

dell'UE

visionari hanno ispirato la creazione dell'Unione europea in cui viviamo

Contata. Combattenti della resistenza o avvocati, i padri fondatori erano un gruppo eterogeneo di persone mosse dagli stessi ideali: la pace, l'unità e la prosperità in Europa. Oltre ai padri fondatori presentati di seguito, molti altri hanno ispirato il progetto europeo e hanno lavorato instancabilmente per realizzarlo. Questa sezione relativa ai padri fondatori è pertanto un lavoro in evoluzione.

FONTE: http://europa.eu/about-eu/eu-history/index_it.htm

Delete all Close Save

B I U [bulleted list] [title line] H1 [Word on Words]
source language **en**

The history of the European Union

B I U [bulleted list] [title line] H1 [Word on Words]
target language **it**

La storia dell'Unione europea

The usual editing tools allow you to highlight a word in bold (B) and in italics (I). You can also create a bulleted list and add a title line (H1). Also, you can save the translation in a Word document or print it by clicking on the relevant icons