

## Information about data processing and data transfer

### A.

Responsible for the data processing described is:

Universität St.Gallen  
Dufourstrasse 50  
CH-9000 St.Gallen  
+41 71 224 21 11  
[info@unisg.ch](mailto:info@unisg.ch)

in connection with the mandatory data processing in the electronic entity Un.IT

### B.

The information of natural persons is obligatory according to the Data Protection Act St.Gallen and takes place due to the obligatory processing of personal data by the University of St.Gallen in a computerised system as well as the data transfer to third parties. The data processing and data transfer results from the University's responsibility to ensure that the obligation defined by the University's law is fulfilled. The justification for this form of data processing is the voluntary enrolment or the voluntary signing of an employment contract and thus your implied consent. Data is also processed for external users who use freely accessible tools of the Un.IT system. This information comprises three [3] pages.

### C.1. Contact details DPO/ Data Protection Information Office

Switzerland: [datenschutz@unisg.ch](mailto:datenschutz@unisg.ch)  
EU: RA Frank Diem [fdiem@diempartner.de](mailto:fdiem@diempartner.de)

### C.2. Legal basis of data processing

#### a.) Students

Universitätsgesetz St.Gallen (UG), [sGS 217.1](#)  
Bundesstatistikgesetz (BstatG), [431.01](#)

#### b.) Personnel

Personalgesetz Kanton St. Gallen (PersG), [sGS 143.1](#)  
Bundesgesetz über die Alters- und Hinterlassenenversicherung (AHVG), [831.10](#)

#### c.) External parties

Datenschutzgesetz Kanton St. Gallen (DSGSG), [sGS 142.1](#): Art. 4, Art. 5, Art. 11, Art. 13  
Datenschutz Grundverordnung der EU (DSGVO/ GDPR): Art. 6, Art. 7, Art. 13  
concretely:

Prevailing legitimate interest, guaranteeing data security and ensuring the performance of a task of public interest

### C.3. Type of collection and data

In Un.IT, data is processed according to points a.) and b.) and c.), specifically:

#### a.1.) non-sensitive and personal data of students classified as sensitive

Financial data	Device information	Qualification data and value judgements
Tracking information	Error information	Health data (if recorded)
Identification data	Address and communication data	

The data is made available to other systems at the HSG. This is indicated in the data protection information for the respective systems.

a.2.) Student data passed on directly from Un.IT to third parties on the basis of a law

Identification data                      Qualification data and value judgements  
Address and communication data

b.1.) non-sensitive and personal data of personnel classified as sensitive

Identification data                      Device information                      Qualification data  
Tracking information                      Error information  
Secondary employment (if recorded)                      Address and communication data

The data is made available to other systems at the HSG. This is indicated in the data protection information for the respective systems.

b.2.) personnel data transferred directly from Un.IT to third parties on the basis of a law

Identification data                      Address and communication data

c.) non-sensitive personal data from external parties

Device information                      Error information                      Tracking information

No data will be passed on to third parties.

#### **C.4. Purpose of the processing of personal data**

Purposes according to points a.1.) and b.1.)

Data processing is basically carried out for the maintenance of the study operation as well as

- for the reliable operations of the system
- to ensure stability and security as well as protection against misuse
- to optimise performance
- for (anonymous) statistical purposes
- to make data available for other HSG systems

Purposes according to point a.2.)

Data is passed on to Federal Statistical Office (BfS) for statistical purposes

Purposes according to point b.2.)

Data is passed on to Sunet Plus for insurance purposes

Purposes according to point c.)

Ensuring stability and security as well as protection against misuse

#### **C.5. Countries and places where the data are stored**

- Switzerland, St. Gallen, in the infrastructure of the University of St. Gallen.
- Switzerland, when data is passed on to federal authorities and insurance companies.

If data is made available to other systems at the HSG, reference is made to the corresponding storage locations in the data protection information for the respective systems.

#### **C.6. Duration of storage**

- Statistics anonymous: unlimited (consolidated)
- Error and tracking information for provability of events and troubleshooting: max. 27 months
- Personal data: unlimited

## **C.7. Information on the rights of data subjects**

### Rights according to points a.) and b.)

You can only assert the following rights:

- Right to information
- Right to correction or rectification
- Right of appeal to the body designated under point C.8.

### Rights according to point c.)

- Right to information
- Right to rectification or correction
- Right to data portability (data transferability)
- Right of objection

In the case of intended exercise of rights regarding "erasure" and "restriction of processing", there is an obstacle to execution.

## **C.8. Right of appeal to authorities**

Fachstelle Datenschutz Kanton St.Gallen  
Regierungsgebäude  
9001 St.Gallen  
+41 58 229 14 14  
[datenschutz@sg.ch](mailto:datenschutz@sg.ch)

## **C.9. Automated decision-making and profiling**

No personal data is collected or centrally consolidated in order to create a profile with evaluable data or to carry out behavioural control. Automated decision-making does not take place.

## **C.10. Cookies and webtracking**

Cookies are not used, tracking takes place for the defined purposes according to point C.4.

## **C.11. Further information**

This is a translation of document ICT-ANL-100001, version 1.0. Only the German version is legally binding; Art. 147 of the University Statutes applies (US; [sGS 217.15](#)).