University of St.Gallen

General Terms and Conditions

1. Scope

The following General Terms and Conditions apply to events organised as part of Academic Career Development (ACD) at the University of St.Gallen.
Any amendments, additions or supplementary agreements must be set out in writing and signed by both contracting parties to be valid.

2. Registration

Registration for events takes place via the event website and is confirmed by email. Registrations become binding upon confirmation and require participants to attend the entire event. Exceptions to the requirement of full attendance may be granted in justified cases. A no-show fee of CHF 50 will be charged for unexcused absence.

3. Places and Event Delivery

To ensure that events can be held under optimal conditions, ACD management sets a minimum and maximum number of participants. ACD management reserves the right to cancel events if the minimum number of participants is not reached. Any participation fees already paid will be refunded. If an event is fully booked, a waiting list will be maintained.
ACD management reserves the right to cancel or reschedule events or change their venue. There is no entitlement to an event taking place.

4. Participation Fees

Participation in events is free of charge for members of the University of St.Gallen, OST and PHSG. Participation fees for academic staff from other universities are as follows:
Half-day course: CHF 50
One-day course: CHF 100
Two-day course: CHF 200

5. Certificates of Attendance

A certificate or confirmation of attendance will be issued upon request. Full attendance is required.

6. Data Protection

Only personal data necessary for the organisation and delivery of ACD events will be collected. These data will not be processed for any other purpose without the participants' separate consent. Data will only be disclosed to third parties where necessary for administering the events. Applicable data protection provisions will be observed.

7. Insurance

Participants are responsible for arranging their own insurance coverage.

8. Jurisdiction and Applicable Law

The place of jurisdiction is St.Gallen, Switzerland. Swiss law applies, excluding its conflict-of-law rules.

9. Final Provisions

If one or more provisions of these General Terms and Conditions are invalid or unenforceable, the remaining provisions shall remain valid. Any invalid or unenforceable provision shall be interpreted or replaced in a manner that most closely reflects its intended purpose.
The right to amend these General Terms and Conditions is reserved.