The University of St.Gallen (HSG) offers students not only purely subject-specific knowledge but also the prerequisites for personal development.

- integrative and practice-relevant education
- promotion of entrepreneurial spirit
- inspiring campus in the heart of Europe
- global networks
- life-long community (31'677 alumni)
- student life (180 clubs and associations)

Facts

- top-rankings and renowned accreditations
- > 90% of graduates would choose HSG again
- excellent employability rate: 4 out of 5 Bachelor’s and Master’s graduates have a job by the time of their graduation
- partnership with 200 universities around the world

# 1 Financial Times Global Masters in Management ranking for MA in Strategy and International Management (SIM-HSG) – 2011 – 2022

# 2 Economist Masters in Management Ranking 2021

# 6 Financial Times European Business School ranking

### DEGREE PROGRAMMES

#### Bachelor

- Business Administration English and German
- Economics English and German
- International Affairs English
- Law German (some courses in English)
- Law and Economics English and German
- Computer Science English

#### Master

- Banking and Finance English
- Strategy and International Management English
- Quantitative Economics and Finance English
- International Law English
- International Affairs and Governance English and German
- Marketing Management English and German
- Accounting and Finance English and German
- Economics English
- Business Innovation German
- General Management German
- Law German
- Law and Economics German
- Management, Organization Studies and Cultural Theory German (some courses in English)
- Computer Science English
- Joint Medical Master in St.Gallen German

#### Double Degree

- CEMS
  - CEMS is a global alliance of academic and corporate institutions dedicated to educating and preparing future generations of international business leaders. Can be combined with all of our Master programmes. cems.unisg.ch

- Themis
  - The International Legal Network of Excellence offers a joint certificate programme in International and Business Law for graduate-level law students focussing on theoretical and practical business law skills. unisg.ch/en/studium

- ECOL (European Common Online Learning)
  - ECOL is a network of leading European business schools offering high-calibre and internationally staffed online bachelor courses. Further information see here.
FULL SEMESTER EXCHANGE/ECOL VIRTUAL EXCHANGE
Bachelor • Master • CEMS • Swiss Mobility • THEMIS • ECOL

Autumn semester
September to December

Spring semester
February to May

SPECIALISED SHORT-TERM PROGRAMME
ISP – International Study Programme for MBA students
10-week programme in English for MBA students from partner universities.
ISP students must be enrolled in an MBA programme at their home university and have significant work experience.
ISP students attend a special ISP Orientation Programme.

Autumn term
September to November

Spring term
January to March

Core courses (required for all students)
• Leadership in European Companies
• Team Building: Leadership and Team Competencies
• European Corporate Governance
• European Culture and International Management

Elective courses (minimum three required)
• Strategic Management: A European Perspective
• Europe’s Business Environment: Rules, Reform, and Restructuring
• Global Managerial Communication
• Introduction to Business Analytics and Data Science (Autumn) OR International Entrepreneurship (Spring)
• Investment Banking
• German Language for Beginners
• European Company Exploration

ISP students register for classes with the ISP programme director. An average ISP class size is fewer than 40 students.
ISP courses are taught entirely in English.
isp.unisg.ch

LANGUAGE OF INSTRUCTION
German and English (course availability will vary depending on degree programme).

LANGUAGE REQUIREMENTS

German
Guest students are not required to be fluent in German, although some basic language skills are helpful. For courses taught in German, students should have at least B2 level CEFR.

English
• Bachelor – Master – CEMS: No formal English certificate required but guest students are expected to have an advanced level of English comparable to B2 level CEFR for courses taught in English.
• ISP: Non-native English speakers must have a minimum of TOEFL score of 89 (ibt) or IELTS score 6.5. This requirement is waived for students enrolled in an English-taught MBA at the home university.

LANGUAGE COURSES
Bachelor • Master • CEMS • Swiss Mobility • THEMIS
Incoming exchange students are invited to enrol in a cost-free, seven-day intensive German language course before the semester starts and may continue with the course during the semester. Other language courses offered during the semester may include: Chinese, English, French, Italian, Japanese, Portuguese, Spanish, Russian.
EXAMINATIONS
Bachelor • Master • CEMS • Swiss Mobility • THEMIS
Examinations may be taken only for courses allocated through the bidding process.

Format
Examinations may be oral and/or written. Presentations/course participation may also constitute part of the final grade. The examination format is indicated in the course information sheet available on courses.unisg.ch

Examination periods
At the HSG there are two different types of examination periods. Decentral and Mid-Term examinations take place within or at the latest at the end of the lecture period. Central examinations take place after the end of the lecture period. Guest students are entitled to take all examinations within the lecture period (= same duration as decentral examination period). The examination type of each course is indicated in the course information sheet.

Guest students enrolled for two consecutive semesters
Students staying for two consecutive semesters must take examinations for their first semester courses as specified in the course information sheet. If a “central examination” is specified, guest students may schedule a “decentral guest examination” if the course instructor permits.

GRADE TRANSCRIPTS
An electronic notification of grades and Academic Record will be published on our student platform Compass. The HSG grading scale can be found by clicking here.

Electronic notification of grades & Academic Record
Autumn semester
Decentral & Mid-Term examinations Notification of grades Early February Academic Record Mid-February
Central examinations Notification of grades Early March Academic Record Mid-March

Spring semester
Decentral & Mid-Term examinations Notification of grades Mid-July Academic Record End July
Central examinations Notification of grades Mid-August Academic Record End August

COURSE INFORMATION
Courses are offered in English in Business Administration, Economics, International Affairs, Social Sciences and Law. The definite course programme is available approximately one month before the semester starts. Guest students are strongly recommended to attend courses that correspond to their level of study at their home university.

Bachelor
Bachelor students may only attend master’s courses if necessary and if prerequisites are fully met. However, students must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies.

Master
Master’s core courses are not open for guest undergraduate students. Further information can be found on our homepage Incoming Guest Students.

Master’s students may attend undergraduate courses if necessary, however, they must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies.

CEMS MIM
CEMS MIM course programme and descriptions can be found on: cems.org/hsg

REQUIRED WORKLOAD
Bachelor • Master • CEMS • Swiss Mobility • THEMIS
The workload per semester averages 24–30 ECTS credits. Guest students are required to take at least 16 ECTS credits and may not exceed 40 ECTS credits per semester. 1 ECTS corresponds to 30 course-related working hours (in and out of class). Credits are awarded only for successfully passed courses. Special workload requirements apply to CEMS and THEMIS according to their corresponding curriculum regulations.

COURSE REGISTRATION
Bachelor • Master • CEMS • Swiss Mobility • THEMIS
Course registration takes place through an online course registration procedure (bidding) about three weeks before the semester begins. Student Mobility Services will inform guest students about the process well in advance. Further information can be found on our homepage Incoming Guest Students.

Courses take place throughout the entire semester (13 weeks) and/or in block seminars.

EXAMINATIONS
Bachelor • Master • CEMS • Swiss Mobility • THEMIS
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Format
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Central examinations Notification of grades Mid-August Academic Record End August
LIVING EXPENSES

Housing
The Housing Office provides off-campus housing. Housing is assigned on a first come, first served basis.
• Non-refundable application fee: CHF 250 (required)
• Housing price per room: CHF 600 to 950 or higher per month, depending on personal requirements
• Liability insurance: approx. CHF 10
• Students may arrange housing on their own

Monthly living expenses (in Swiss francs)
Accommodation (rent plus utilities) CHF 600 to 950; Food CHF 600; Communication (telephone, internet, TV) 70; Transport (public and private) CHF 140; Insurances (liability, health) CHF 100 to 280; Leisure activities CHF 140; Other CHF 100 to 150

Transportation
In Switzerland, travelling by public transport is very convenient and it is encouraged. Students are advised to obtain the Swiss Federal Railway half-fare card in order to save 50% on all tickets for trains, buses, trams, ferries. It is available for CHF 185 and valid for one year. sbb.ch/en

Insurance
Full-semster guest students must either have proof of sufficient health insurance coverage for Switzerland from provider in home country or purchase health insurance in Switzerland. Acceptable proof varies according to nationality.

STUDENT SERVICES

Student Mobility Services
Student Mobility Services handles all administrative issues related to guest students. exchange.unisg.ch

Special Needs
Students with a disability or a chronic illness may face particular challenges during their studies and may require special assistance. Careful reflection and early planning are crucial for an exchange semester to be successful. Contact Student Mobility Services at the University of St.Gallen well in advance. hservices/special needs

BuddySystem
The BuddySystem organises various events for guest students bringing local and international students together and promote our Swiss culture. ressortinternational.ch

Career Services Center
Guest students have access to information on internships and may participate in recruitment fairs. hsgcareer.ch/en

Library
567,000 volumes; 250,000 E-books; 100,000 E-journals
unisg.ch/en/universitaet/bibliothek

FEES FOR VISA & RESIDENCE PERMIT
Students are responsible for any visa and/or permit-related documents (fees vary: CHF 66 to 240 depending on nationality)

HOUSING OFFICE
T: +41 71 224 22 00
housing@unisg.ch • unisg.ch/housing

STUDENT ENGAGEMENT

The Student Union is the official student representative body at the HSG and the umbrella organisation of all the student associations and initiatives. Its representatives and the students work towards the realisation of their ideas and contribute to the development of the university. shsg.ch

Student associations & initiatives
Almost 150 student associations and initiatives contribute to a rich and diverse university life. These include the BuddySystem and many cultural and sporting activities.

Events of international significance organised by HSG students
• The St.Gallen Symposium – symposium.org
• The oikos Model WTO – model-wto.org
• HSG TALENTS Conference – hsgtalents.ch
• START Summit – startsummit.ch

HSG promotes entrepreneurship
Start-ups provide innovative solutions for society and strengthen the economy. HSG actively supports entrepreneurship with numerous consultations and events. startuphsg.com

START Fellowship
A students’ initiative and accelerator programme - supported by the Student Mobility Services Team. fellowship.startglobal.org

Sports Office
Sports activities on- and off-campus. Gym and workout rooms, tennis, beach volleyball, football field. Off-campus recreation facilities nearby for skiing, sailing, golfing, climbing, etc. unisg.ch/en/universitaet/hservices/sport
ONLINE NOMINATION PARTNER UNIVERSITY
Bachelor • Master • CEMS • ISP • Swiss Mobility • THEMIS • ECOL
Nominations must be entered in our online portal Mobility-Online using the personal login provided. Login data should be kept on record for future nominations.
Nominated students must be enrolled at their home university in study fields similar to degree study fields of the University of St.Gallen (Management, Business Administration, Economics, Political Sciences and Law).

Student online application
Autumn term application period
1 February to 15 May
Spring term application period
15 August to 30 September*
* Late nominations may be possible until 20 September but require prior verification with Student Mobility Services.
Swiss Mobility Spring nominations only: 31 October at the latest.

ECOL autumn term application
1 June to 15 July
ECOL spring term application
1 November to 7 December

OPTIONAL SEVEN-DAY GERMAN LANGUAGE COURSE
Bachelor • Master • CEMS • Swiss Mobility • THEMIS
Student Mobility Services organises an optional intensive German language course prior to the start of each semester. All students with beginning, intermediate and advanced levels of German are welcome to attend free of charge. No credits are awarded for this course. ISP students may take part in an ISP German language course for beginners as one of their electives.

MANDATORY ORIENTATION PROGRAMME
Bachelor • Master • CEMS • Swiss Mobility • THEMIS
A mandatory Orientation Programme takes place prior to each semester. The programme includes orientation, access to university network and student e-mail, as well as social activities. No credits are awarded.

Address
University of St.Gallen
Student Mobility Services
Tellstasse 2
9000 St.Gallen
Switzerland

Telephone
+41 71 224 23 39

General e-mail
exchange@unisg.ch

Social media

Student Mobility Services
Peggy van der Wallen
Head of Student Mobility Services
Nicole Gsell
Asia, ECOL Virtual Exchange
nicole.gsell@unisg.ch

Esther Staeheli
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ISP – International Study Programme
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Housing Office
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Salisa Liewvanich
Christine Schönenberger
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TERM CALENDAR 2023/24
AUTUMN SEMESTER 2023

12 September – 23 November 2023
ISP Autumn 2022 (programme for MBA students from partner universities)

03 – 08 September 2023
CEMS block seminar (one week, starting Sunday)

06 – 15 September 2023
Optional German language programme for autumn semester guest students

14 September 2023
Mandatory Orientation Programme for autumn semester guest students

18 September 2023
Mandatory CEMS semester kick-off for CEMS students

18 September – 23 December 2023
Autumn semester 2023 (includes exams for guest students staying only one semester)

31 August 2023
Course registration – bidding starts (CEMS students 24 August 2023)

30 October – 11 November 2023
Break autumn semester 2023 (block courses and CEMS requirements may take place)

SPRING SEMESTER 2024

09 January – 14 March 2024
ISP Spring 2023 (programme for MBA students from partner universities)

07 – 16 February 2024
Optional German language programme for spring semester guest students

15 February 2024
Mandatory Orientation Programme for spring semester guest students

19 February 2024
Mandatory CEMS semester kick-off day for CEMS students

19 February – 25 May 2024
Spring semester 2024 (includes exams for guest students staying only one semester)

01 February 2024
Course registration – bidding starts (CEMS students 25 January 2024)

22 February – 01 March 2024
CEMS Business Project Kick-Offs

01 – 13 April 2024
Break spring semester 2024 (block seminars and CEMS requirements may take place)