Universität St.Gallen (HSG)
Housing Office
Information upon arrival
Corona Virus

The Official Homepage of the Swiss Government with all the necessary information about the current situation:

https://foph-coronavirus.ch

Please keep you updated regularly
Corona Virus

If you feel sick and you have Corona symptom, please get tested!

Test can be made at the medical center „Arzthaus“. It is mandatory to make an appointment in advance by telephone

**Phone No.: +41 71 221 10 00**

If the test is positive it is absolutely necessary to report the Housing Office, so that we can take measures to protect your flat mates!
The Lease Agreement

Please sign both copies of your Lease agreement here:

Return both copies to the Housing Office within two weeks after your arrival.
Please fill in the inventory list and list of defects:

- Note only major damages

Return the list to the Housing Office **within two weeks** after your arrival
Payment of the rent and fees – due dates

Due dates for the entire rent and fees are:

• Spring semester: 31 January (ISP-program) / 28 February (Exchange program)
• Autumn semester: 30 September (ISP-program / Exchange program)
Payment of the rent and fees – in cash

With payment slips in cash at the **Post Office**

The Post Office is next to the railway station
Payment of the rent and fees – by wire transfer

Bank name: acrevis Bank AG
Bank address: Marktplatz 1, 9004 St. Gallen
IBAN No.: CH36 0690 0016 0089 2300 0
Account No.: 16 0.089.230.00
BIC / Swift: ACRGCH22XXX
Beneficiary/recipient: University of St. Gallen
Beneficiary/recipient address: Dufourstrasse 50, 9000 St.Gallen
Reason for payment: Last name, first name, reason for payment (e.g. Housing application fee, rent etc.)

The bank details you can find in the housing package. You can pay all amounts (rents, insurance etc.) in one amount.

In normal cases the Housing Office does not confirm receipt of payments (special cases excepted). If a difference on your account is noticed, you will be informed.
Free bed linen laundry service

The University provides bed linen and a free bed linen laundry service every 14 days.
You can find your clean bed linen in the bed linen cupboard.
Please leave your dirty bed linen in the collection trolley.
This service includes the washing of pillowcase and duvet covers.
Please wash the mattress protector yourself.
GARBAGE DISPOSAL

WHERE TO BRING / PLACE THE GARBAGE BAGS
To recycle paper and cardboard, make bundles (no paper bags) and place them on the footpath in front of your house. The collection days you can find on the garbage calendar in your house or on the Housing Office website.

Stückelbergstr. 5
Rosenbergstr. 6
Ruhetätigstr. 21
Langgasse 121
Houses with an underground container in the near surrounding

Langgasse 49
Rosenbergstr. 74
Grienmühlestr. 41
Houses with a individual container next to the house

Special regulations:
Holstr. 17/1a
No official garbage bag needed for individual container next to the house

PET-BOTTLES, SHOWER-GEL BOTTLES, BATTERIES ETC.
In supermarkets you will find recycling walls similar to this one – so you can recycle PET bottles, batteries etc.

Rosengasse, 55
Florastr. 18
Houses with a underground container in the near surrounding

Glass, TINS/CANS
In the city there are several collection places for glass and tin cans. You can find the exact location on the Housing Office homepage.

PLASTIC/PET
The individual collection day you can find on the garbage calendar in your house or on the Housing Office website.

PAPER AND CARDBOARD
To recycle paper and cardboard, make bundles (no paper bags) and place them on the footpath in front of your house. The collection days you can find on the garbage calendar in your house or on the Housing Office website.
Any Inconvenience in your room / apartment?

Inconvenience in the room / apartment must be reported by using the support button. You can find it on the Housing Office homepage:

Student accommodations

Our houses - shared apartments
Registration form «R» from Student Mobility Office

The registration with the form «R» for the resident permission has to be done at the city/town hall – first floor

→ Only for students who stay longer than 90 days