University of St. Gallen
A LEADING UNIVERSITY IN MANAGEMENT, ECONOMICS, LAW, SOCIAL SCIENCES AND INTERNATIONAL AFFAIRS

1st
Place, Financial Times
Master in Management 2011 - 2018

4th
Place, Financial Times
European Business School 2018

6th
Place, Financial Times
Master in Finance 2018 (pre-experienced)

10th
Place, QS World University Ranking
Master in Management 2018

As one of Europe’s leading business universities located in Switzerland we are recognised globally as a place for thought leadership on current economic, business, and societal matters and for the development of talent able to integrate perspectives and act both entrepreneurially and responsibly.

DEGREE PROGRAMMES

BACHELOR
Business Administration
English and German
Economics
English and German
International Affairs
English and German
Law
German (some courses in English)
Law and Economics
German (some courses in English)

MASTER
Banking and Finance
English
Strategy and International Management
English
Quantitative Economics and Finance
English
International Law
English
International Affairs and Governance
English and German
Marketing Management
English and German
Accounting and Finance
English and German
Economics
English and German
Business Innovation
German
Business Management
German
Legal Studies
German
Law and Economics
German
Organization Studies and Cultural Theory
German (some courses in English)

CEMS
The Global Alliance in Management Education - Master in International Management double degree programme. Can be combined with all of our Master programmes.
cems.unisg.ch

DOUBLE DEGREE
The University of St.Gallen offers several double degree programmes that award students two full Master degrees from the partnering institutions. Most graduate programmes in St.Gallen offer a double degree option.
unisg.ch/doubledegrees

THEMIS
The International Legal Network of Excellence offers a joint certificate programme in International and Business Law for graduate-level law students focusing on theoretical and practical business law skills.
unisg.ch/en/studium
FULL SEMESTER EXCHANGE
BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

Autumn semester
September to December

Spring semester
February to May

SPECIALISED SHORT-TERM PROGRAMMES
ISP - International Study Programme for MBA students
10-week programme in English for MBA students from partner universities

Autumn term
September to November

Spring term
January to March

ISP students must be enrolled in an MBA programme at their home university and have significant work experience.

Core courses (required for all students)
• Leadership in European Companies
• Strategic Management
• Team Building: Leadership and Team Competencies
• European Corporate Governance
• European Culture and International Management

Elective courses (minimum two required)
• International Entrepreneurship
• Investment Banking
• Europe’s Business Environment
• Global Managerial Communication

Optional courses
• German Language (for beginners)
• European Company Exploration

ISP students register for classes with the ISP programme director. ISP classes have fewer than 40 students.

GSERM - Global School in Empirical Research Methods
The Global School in Empirical Research Methods (GSERM) is a high-calibre 3.5 week integrated PHD programme teaching methodology for PHD students and postdocs from leading universities all over the world.

GSERM tuition fees cannot be compensated with exchange slots.
gserm.ch

LANGUAGE OF INSTRUCTION
German and English (course availability will vary depending on degree programme). ISP courses taught entirely in English.

LANGUAGE REQUIREMENTS
German
Guest students are not required to have German language knowledge, but basic language skills are helpful. For courses taught in German, students should have at least B2 level CEFR.

English
• Bachelor – Master – CEMS:
No formal English test required but guest students are expected to have an advanced level of English comparable to B2 level CEFR for courses taught in English.
• ISP: Non-native English speakers must have minimum TOEFL score of 89 (iwb) or IELTS score 6.5. This requirement is waived for students enrolled in an English-taught MBA at the home university.

LANGUAGE COURSES
BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS
Incoming exchange students are invited to enroll in a cost-free, seven-day intensive German language course before the semester starts and may continue with the course during the semester. Other language courses offered during the semester may include: Chinese, English, French, Italian, Japanese, Portuguese, Spanish, Russian.

“From insight to impact”

isp.unisg.ch
COURSE INFORMATION

Courses are offered in English in Business Administration, Economics, International Affairs, Social Sciences and Law. The definite course programme is available approximately one month before the semester starts. Guest students are strongly recommended to attend courses that correspond to their level of study at their home university.

BACHELOR

Bachelor students may only attend master courses if necessary and if prerequisites are fully met. However, students must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies.

Master core courses are not open for bachelor guest students. For further information click here.

MASTER

Master students may attend bachelor courses if necessary, however, they must confirm with their home university in advance if those courses are recognised for credit transfer towards their home degree studies.

CEMS MIM

CEMS MIM course programme and descriptions can be found on: cems.org/hsg

COURSE REGISTRATION

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

Course registration takes place through an online course registration procedure (bidding) about three weeks before the semester begins. Student Mobility will inform guest students about the process well in advance. For further information click here.

Courses take place throughout the entire semester (13 weeks) and/or in block seminars.

REQUIRED WORKLOAD

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

The workload per semester averages 24-30 ECTS credits. Guest students are required to take at least 16 ECTS credits and may not exceed 40 ECTS credits per semester. 1 ECTS corresponds to 30 course-related working hours (in and out of class). Credits are awarded only for successfully passed courses. Special workload requirements apply to CEMS and THEMIS according to their corresponding curriculum regulations.

EXAMINATIONS

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS

Examinations may be taken only for courses allocated through the bidding process.

Format

Examinations may be oral and/or written. Presentations/course participation may also constitute part of the final grade.

Examination schedule

There are two different types of examination periods.

Term time examinations take place within or latest by the end of the lecture period whereas inter-term break examinations take place after the end of the lecture period.

Electronic notification of grades of term time examinations

Autumn semester: early February
Spring semester: mid-July

Electronic notification of grades of inter-term break examinations

Autumn semester: early March
Spring semester: mid-August

GRADE TRANSCRIPTS

An electronic notification of grades will be published on our student platform about seven weeks after the end of the exchange term.

Hard copies of the transcripts will be sent to the home university approximately 10 weeks after the end of the exchange term.

Guest students are entitled to take all examinations during the term time examination period resp. within the official lecture period, provided they have signed up according to the examination regulations.

The official examination period of each course is indicated in the appropriate course/examination fact sheet.

Guest students enrolled for two consecutive semesters:

Students staying for two consecutive semesters must take examinations for their first semester courses as specified in the course/examination fact sheet. If an “inter-term break examination” is specified, they may schedule a “term time examination” if the course instructor permits.
LIVING EXPENSES

Housing
Housing Office provides off-campus housing for guest students if requested.
• Non-refundable application fee: CHF 250 (required)
• Housing price per room: CHF 550 to 750 or higher per month, depending on personal requirements
• Facility management fee: CHF 150
• Liability insurance: approx. CHF 30
• Students may arrange housing on their own

Fees for visa & residence permit
Students are responsible for any visa and/or permit-related documents (fees vary: CHF 66 to 240 depending on nationality)

Meals
On-campus cafeteria offers hot meals on weekdays over lunch (CHF 7 to 15); salad bar, sandwiches and snacks.
Monthly food budget: about CHF 600

Academic expenses
Books, course materials: approx. CHF 400 per semester.

Transportation
Bus: monthly pass CHF 52 (under 25) and CHF 69 (as of 25); 6 single rides CHF 14.30 (with half fare card) and CHF 17.60 (regular cost)
Train: Half-fare travel card CHF 185 valid one year; half price on all train fares within Switzerland with some reduced fares for ferries, trams, ski lifts, etc.
Seven25 travelcard CHF 39 per month/CHF 390 per year. Entities for free rides between 7.00 p.m. and 5.00 a.m.
sbb.ch/en

Health insurance
Full semester guest students must either have proof of sufficient health insurance coverage for Switzerland from provider in home country or purchase health insurance in Switzerland (costs vary CHF 100 to 280/month). Acceptable proof varies according to nationality.

STUDENT SERVICES

Student Mobility
Student Mobility handles all administrative responsibilities related to guest students.
exchange.unisg.ch

BuddySystem
The BuddySystem organises various events for guest students bringing local and international students together and promoting Swiss culture through various events.
ressortinternational.ch/buddysystem

Career Services Center
Guest students have access to information on internships and may participate in recruitment fairs.
hsgcareer.ch/en
hsntagents.ch/en

Library
564,000 volumes; 169,000 E-books; 48,000 E-journals
unisg.ch/en/universitaet/bibliothek

Sports Office
Sports activities on- and off-campus. Weight and workout rooms, gym, tennis, beach volleyball, football field.
Off-campus recreation facilities nearby for skiing, sailing, golfing, climbing, etc.
unisg.ch/en/universitaet/hsgservices/sport

Computer Services
Approximately 225 PCs available to students. Access on campus via a public net and wireless LAN. Access off campus by Remote Access Service. Each student receives an university e-mail account and access to university networks after their arrival in St. Gallen during the mandatory IT-Introduction session.

Student Union
More than 100 student clubs: BuddySystem, Student Union, cultural and sport activities.
shsg.ch/en

Special Needs
Students with a disability or a chronic illness may face particular challenges during their studies and may require special assistance. Careful reflection and early planning are crucial for an exchange semester to be successful.
Contact Student Mobility at the University of St. Gallen well in advance.
In cooperation with the Special Needs Advice Center we will assist to coordinate the necessary support.
hsഗservices/special needs
NOMINATION BY PARTNER UNIVERSITY

ONLINE NOMINATION
BACHELOR • MASTER • CEMS • ISP • SWISS MOBILITY • THEMIS
Nominations must be entered in our online portal Mobility-Online using the personal login provided. Login data should be kept on record for future nominations.

Nominated students must be enrolled at their home university in study fields similar to degree study fields of the University of St.Gallen (Management, Business Administration, Economics, Political Sciences and Law).

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ISP - International Study Programme
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Housing Office
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General E-mail
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Social Media

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housing@unisg.ch

ONLINE STUDENT APPLICATION

STUDENT APPLICATION REQUIREMENTS

After a nomination is entered in the Mobility-Online portal, Student Mobility will provide the student with further instructions and information about completing the online application.

ONLINE STUDENT APPLICATION

Autumn term deadline
1 February to 15 April

Spring term deadline
1 February to 15 April
d 15 May to 15 September*

* Late nominations may be possible until 20 September but require prior verification with Student Mobility. Swiss Mobility Spring nominations only: 30 November at the latest.

Optional German Language Programme

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS
Student Mobility organises an optional seven-day intensive German language course prior to the start of each semester. All students with beginning, intermediate and advanced levels of German are welcome to attend free of charge. No credits are awarded for this course. ISP students may take part in ISP German language for beginners as one of their electives.

Mandatory Orientation Programme

BACHELOR • MASTER • CEMS • SWISS MOBILITY • THEMIS
A mandatory two-day Orientation Programme takes place prior to each semester. The programme includes orientation, access to university network and student e-mail, as well as social activities. No credits are awarded. Students who do not attend will not be able to start the exchange programme.

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Social Media

Have a look at the HSG film!
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<th><strong>SPRING SEMESTER 2021</strong></th>
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<td><strong>15 September – 26 November 2020</strong></td>
<td><strong>12 January – 18 March 2021</strong></td>
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<tr>
<td>ISP Autumn 2020 (programme for MBA students from partner universities)</td>
<td>ISP Spring 2021 (programme for MBA students from partner universities)</td>
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<td><strong>30 August - 04 September 2020</strong></td>
<td><strong>10 – 19 February 2021</strong></td>
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<td>CEMS block seminar (one week, starting SUNDAY)</td>
<td>Optional German language programme for spring semester guest students</td>
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<td><strong>02 – 11 September 2020</strong></td>
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<tr>
<td>Optional German language programme for autumn semester guest students</td>
<td>Mandatory orientation programme for spring semester guest students</td>
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<td><strong>10 – 11 September 2020</strong></td>
<td><strong>22 February 2021</strong></td>
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<td>Mandatory orientation programme for autumn semester guest students</td>
<td>Mandatory CEMS semester kick-off day for CEMS students</td>
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<td><strong>14 September 2020</strong></td>
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<tr>
<td>Mandatory CEMS semester kick-off for CEMS students</td>
<td>Spring semester 2021 (includes exams for guest students staying only one semester)</td>
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<td><strong>14 September – 19 December 2020</strong></td>
<td><strong>About 2½ weeks before 22 February 2021</strong></td>
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<tr>
<td>Autumn semester 2020 (includes exams for guest students staying only one semester)</td>
<td>Course registration - bidding starts (CEMS students one week earlier)</td>
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<td><strong>About 2½ weeks before 14 September 2020</strong></td>
<td><strong>25 February – 05 March 2021 (provisional)</strong></td>
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<tr>
<td>Course registration - bidding starts (CEMS students one week earlier)</td>
<td>CEMS Business Project Kick-Offs</td>
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<td><strong>26 October – 07 November 2020</strong></td>
<td><strong>05 – 17 April 2021</strong></td>
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<tr>
<td>Break autumn semester 2020 (block seminars and CEMS requirements may take place)</td>
<td>Break spring semester 2021 (block seminars and CEMS requirements may take place)</td>
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<td><strong>02 – 12 November 2020 (provisional)</strong></td>
<td><strong>12 – 22 April 2021 (provisional)</strong></td>
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<tr>
<td>Registration for examinations in inter-term break examination period (January/February)</td>
<td>Registration for examinations in inter-term break examination period (June/July)</td>
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