COURSE REGULATIONS

for the Assessment Year
of the University of St.Gallen

of 20 February 2012 (as amended on 15 June 2015)

Pursuant to Art. 88(1)(h) of the University Statutes of 25 October 2010
the Senate of the University of St.Gallen
hereby issues the following Course Regulations (CR AY 13):

I. General provisions

Art. 1. 1 These Regulations govern the following aspects of the two-semester Assessment Year of the University of St.Gallen:
a) the curriculum;
b) the organisation of examinations;
c) the coaching programme;
d) the Freshers’ Week.

2 Timetables shall be virtually identical for both tracks.

II. Curriculum

Art. 2. 1 Studies in the Assessment Year shall consist of core studies and contextual studies.

2 Core studies shall be divided up into contact studies and independent studies.

Art. 3. 1 Contact studies shall consist of the following subjects:
1. Management;
2. Economics;
3. Law I;
4. Mathematics or Law II.

1 No. 217.15, Consolidated Statute Book of the Canton of St.Gallen.
2 Pursuant to Art. 123 of the University Statutes of 25 October 2010, only the German version of these regulations shall be legally binding.
Art. 4. Independent studies shall consist of the following subjects:
1. Management;
2. Economics;
3. Law I.

Art. 5. Contextual studies shall consist of the following areas of competence:
a) Leadership Skills, with the following subjects:
   1. Introduction to academic writing;
   2. Integration Case Study.
b) Critical Thinking, with the following subjects:
   1. History or Philosophy;
   2. Psychology or Sociology.
c) Cultural Awareness
   A selection of topics may be offered in the subjects of Critical Thinking.

Art. 6. The following foreign languages shall be offered within the meaning of Art. 14(2)(c) ER AY:
a) German;
b) English;
c) French;
d) Italian;
e) Spanish;
f) Portuguese;
g) Chinese;
h) Japanese;
i) Russian.

Art. 7. The Senate shall issue the curriculum.
Individual courses, ECTS credits and semester week hours, examination types and dates shall be listed in the curriculum. The curriculum shall be an integral part of these Regulations.

III. Organisation of the overall examination

Art. 8. The overall examination shall be structured in examination parts.
An examination part shall be a unit of performance to be graded by the examiners.
Individual examination parts shall be weighted with credits.

Art. 9. The following examination parts shall cover core studies:
a) Accountancy;
b) Management A (BWL A);
c) Management B (BWL B);
d) Economics A (VWL A);
e) Economics B (VWL B);
f) Law I A (RW I A);
g) Law I B (RW I B);
h) Mathematics A or Law II A (RW II A);  
i) Mathematics B or Law II B (RW II B);  
j) Academic term paper in one of the subjects pursuant to Art. 3(1-3) above.

Art. 10. 1 The following examination parts shall cover contextual studies:
a) Leadership Skills: Introduction to academic writing;  
b) Leadership Skills: Integration Case Study;  
c) Critical Thinking A;  
d) Critical Thinking B;  
e) Cultural Awareness: foreign language.

Art. 11. 1 The examination types of examinations which are sat on an alternative date in accordance with Art. 38 of the Examination Regulations may be changed.  
2 The Senate Committee shall issue implementation provisions for the choice of alternative examination types to be offered.

Art. 12. 1 Written examinations pursuant to Art. 9(a-g) shall last three hours each, examinations pursuant to Art. 9(h and i) and Art. 10(e) shall last two hours each.  
2 The Senate Committee shall issue implementation provisions for students whose native language is other than German.

Art. 13. 1 Oral examinations shall last 20 minutes per candidate and foreign language examinations shall last 15 minutes.  
2 Oral examinations shall be conducted in groups of three to five candidates or as individual examinations. Individual examinations shall be minuted by an expert.  
3 In oral examinations for a foreign language, interactions between two students shall be permitted.  
4 Oral examinations pursuant to Art. 10(b) may also be conducted as presentations with a subsequent discussion lasting a total of 30 minutes.

Art. 14. 1 The Senate Committee shall issue implementation provisions for any other examinations.

Art. 15. 1 The Dean of Studies shall issue guidelines for electronic semester enrolment, the allocation of students to courses and the registration for examinations and the cancellation of such registration.

Art. 16. 1 The organisation and conduct of examinations shall be the responsibility of:  
a) the Dean of Studies for examinations during the inter-term break (central examination dates);  
b) the faculty members responsible for individual courses for examinations during term time (decentral examination dates).

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3 Wording in accordance with the amendment of 21 October 2013; effective since 1 August 2013 (ex tunc).  
4 Wording in accordance with the amendment of 21 October 2013; effective since 1 August 2013 (ex tunc).  
5 Amended by resolution of the Senate Committee of 15 June 2015; effective as from 1 August 2016.
The Dean of Studies shall issue guidelines for the organisation of decentral examinations and shall check whether they are complied with.

Art. 17. The point in time at which examinations are to be conducted shall be listed in the curriculum.

Art. 18. When enrolling for their studies, students of the German-language track shall determine whether they want to pursue an economic major (majors in Management, Economics, International Affairs and Law and Economics) or the major in Law in their Bachelor studies. Students of the English-language track shall be registered for the economic specialisation areas upon enrolment.

Art. 19. Students who have successfully completed the Assessment Year without having sat examination parts Law II A and B but want to pursue the major in Law in their Bachelor studies, shall have to sit those examination parts by way of supplementary work. Students who have successfully completed the Assessment Year without having sat examination parts Mathematics A and B but want to pursue one of the majors in Management, Economics, International Affairs or Law and Economics shall have to sit those examination parts by way of supplementary work.

Art. 20. Supplementary work shall be deemed successful if the average of both examination parts amounts to a minimum of grade 4.0. Both examination parts may be attempted twice. Students who fail to complete the supplementary work for Law II successfully shall no longer be admitted to the major in Law. Students who fail to complete the supplementary work for Mathematics to gain admission to one of the majors in Management, Economics, International Affairs or Law and Economics shall definitively no longer be admitted to the major concerned. Admission to any other major shall be precluded.

Art. 21. Candidates who on the basis of examination parts sat so far are no longer able to satisfy the requirements for the overall examination shall not be entitled to sit any subsequent examination parts. Students who fail to complete the Assessment Year at the first attempt shall be able to repeat it the following academic year at the earliest.

IV. Coaching programme

Art. 22. A coaching programme shall be on offer to provide students with information in a suitable form about their non-subject-related competencies such as social competencies, leadership, the ability to assume personal responsibility and self-reflection skills and to encourage such competencies.
Art. 23. Participation shall be voluntary for students and shall be arranged upon application.

Art. 24. The office responsible for the coaching programme shall regulate application procedures and allocate the places available.

Students shall not be entitled to a coaching place or a specific coach.

Students shall not be able to appeal against their admission and allocation.

The University of St. Gallen shall be entitled to refuse applications for the coaching programme or exclude participants from the mentoring programme at a later stage without any further statement of grounds.

Art. 25. A certificate shall be issued to students who have completed the entire coaching programme.

Art. 26. The configuration of the coaching process shall be left to coaches and coachees.

The University shall not have to assume any liability for the subject-matter and the consequences of coaching.

The coaches and coachees shall undertake and warrant:

a) to perform all activities without receiving any compensation in kind;

b) not to introduce any topics into the coaching relationship which might discriminate against, or violate, the other person.

Art. 27. The Senate Committee may issue provisions concerning the organisation of the coaching programme.

V. Freshers’ Week

Art. 28. Before their first semester, a Freshers’ Week that is compulsory for students shall be conducted to familiarise students with the way studies are organised and with the University’s facilities.

Art. 29. The Freshers’ Week shall take place in the week prior to the term time of the Autumn Semester.

Art. 30. The overall management of the Assessment Year shall bear the overall responsibility for the Freshers’ Week.

The management of the Freshers’ Week shall be responsible for the organisation and conduct of the Freshers’ Week.

Art. 31. The Freshers’ Week shall be conducted in two languages (German and English).

VI. Final provisions

Art. 32. These Regulations shall be applicable as from 1 August 2013; the Regulations of 25 June 2001 (as amended on 23 May 2011) shall be repealed as at 31 July 2013.
On behalf of the Senate:

The President:
Prof. Dr. Thomas Bieger

The General Counsel:
lic. iur. Hildegard Kölliker